

**National Council of Educational Research & Training
Sri Aurobindo Marg, New Delhi - 110016**

Minutes of the 125th Meeting of the Finance Committee

The 125th Meeting of the Finance Committee of National Council of Educational Research & Training (NCERT) was held at 3:00 pm on 28th November, 2013 in the Committee Room, first floor, Zakir Husain Block, NIE Campus, Sri Aurobindo Marg, New Delhi - 110016, under the chairpersonship of Prof. Parvin Sinclair, Director NCERT. A list of the members who attended the meeting is attached at Annexure 1.


To start with, the Joint Director and I/c Secretary, Prof. B.K. Tripathi extended a warm welcome to the members. Thereafter, with the permission of the Chair, the agenda items were taken up.

Item No. 1: Confirmation of the Minutes of the 124th Meeting of the Finance Committee held on 28th May, 2013.

The minutes of the 124th Meeting of the Finance Committee held on 28th May, 2013 were circulated to all the members, and no comments were received. Hence the minutes were confirmed.

Item No. 2: Action taken on the Minutes of the 124th Meeting of the Finance Committee held on 28th May, 2013.

The Committee noted the action taken on the various decisions taken in the meeting of the 124th Finance Committee. The CAO, NCERT highlighted the items related to the Accounts of the Council. The members noted that the details of the pending paras should be presented systematically, in tabular form. The CAO agreed that this should have been done, and would be done in future. The members also observed that the remedial action must be taken on the pending four audit paras (of SAR regarding non-depiction of value of land in respect of RIE Ajmer and Bhubaneswar, budgetary provision of retirement benefits on actuarial basis, inclusion under assets of spoilage value of paper amounting to Rs. 31.32 lakhs as per audit requirement and the status of



physical verification of fixed assets of the Council) and reported in the ~~report~~. The Committee also took note of the status of the paper procured so far by the Publication Division, NCERT.

Sh. J. Alam, Joint Secretary, MHRD assured the Director NCERT about early action of MHRD regarding purchase of the vehicles against condemned vehicles, as recommended by the Finance Committee in its last meeting.

Item No. 3: Audited Annual Accounts of the NCERT for the year 2012-13

The Committee approved the Audited Annual Accounts of the NCERT for the year 2012-13.

Item No. 4: To consider and approve Revision of Honorarium to Non-NCERT Participants/Resource Persons/Honorary Directors, Conveyance Charges, Working Lunch etc. for NCERT programmes

The Committee approved the proposal as under:-

S.No	Items	Existing Rate of NCERT	Proposed Rates of NCERT
1.	Honorarium to Resource Persons/ Experts in Workshops/ Training/ Orientation/Seminar/ Conferences/ Persons attending IAB/DAB/PAC/ High Level meetings, etc.	Rs. 1000/- per day	Rs. 1500/- per day
2.	Experts invited to give lectures in specialized areas in NCERT's programmes/or for consultation/ selection committee	Rs. 1000/- per day	Rs. 1500/- per lecture/committee in a day
3.	Honorarium to Honorary Director	Rs. 1200/- per day	Rs. 1500/- per day
4.	Conveyance Charges to Local Participants/Experts	Rs. 800/- per day	As per provisions under rules subject to maximum Rs. 1000/- per day for taxi and Rs. 500/- for auto as per entitlement on production of receipt. Where rates of

(2)

[Handwritten signature]

			Transport Authority are not available, Rs. 15/- per km and Rs. 8/- per km will be admissible for travel by taxi and auto rickshaw respectively
5.	Tea/Coffee/with Snacks	Rs. 20/- per day per head	Rs. 30/- per day per head (for two sessions i.e. F/N & A/N)
6.	Working Lunch	Rs. 60/- per day per head	Rs. 115/- per day per head
	Director's lunch and dinner	Rs.120/-per day	Rs.150/- per day
7.	Stationary for the programmes	Rs. 50/- per head	Rs. 75/- per head
8.	Bags (for National/ International/Seminars/ Conferences)	Rs. 250/- per head	Rs. 400/- per head
9.	Packaged Drinking Water	--	Rs. 20/- per day per head

The Committee also approved an annual increase of 10%, rounded upwards to the nearest Rs.50/- for Item No.1 to 3, w.e.f. 1st April of the year.

Item No. 5: To consider and approve the qualification for Consultants and Senior Consultants

The Finance Committee approved the proposal of equating the qualification of contractual Consultant and that of Assistant Professor (Fresher) on contract at par with the UGC guidelines for Assistant Professor at entry level. The appointments of faculty/consultant, on contract, be made through an open advertisement and the UGC guidelines in this regard will be the minimum bench mark/requirement of the job. Thus, the chart given below shows the revised the qualification and remuneration of contractual Consultant being engaged by the NCERT.

Sr. No.	Name of post	Level / Qualification		Remuneration
		Existing	Approved	
1	Consultant	(a) Ph.D in relevant discipline and eight years of experience in the field of education	Qualification as per UGC guidelines for Assistant Professor (at entry level).	Rs.35,000/-

[Handwritten signature]

	(b)	Proven service in relevant field for eight years of experience in industry or field (for specialized or technical areas where conventional degrees are not a measure, for example, artists)	
--	-----	---	--

Item No. 6: Ratification of Rates Approved by Director, NCERT for Payment to Outside Persons Undertaking Editorial Work.

The Committee observed that in view of large pending editorial work, this proposal has already been approved by the Director as Chairperson of the Finance Committee this does not need further approval of the Finance Committee.

Item No.7: Proposal for fixing of remuneration of contractual staff appointed in Library and Documentation Division at par with other Department/ Division of NCERT.

The Committee approved the proposal of appointment of staff on contractual basis for Library and Documentation Division as under, at par with CIET/Publication Division/DEK/Accounts Branch approved in the 123rd meeting of the Finance Committee.

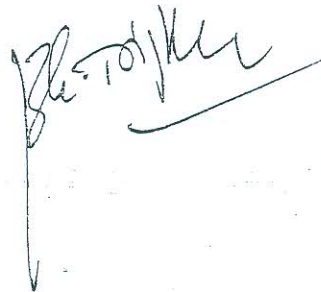
Appointment to posts with Grade Pay (Rs.)	Remuneration to be paid to contractual employees (Rs. Per Month)
Rs. 1,800 Rs. 1,900	Minimum wages as notified by Govt. of NCT, Delhi
Rs. 2,400	Rs. 17,000
Rs. 2,800	Rs. 19,000
Rs. 4,200	Rs. 23,000
Rs. 4,600	Rs. 29,000
Rs. 4,800	Rs. 31,000
Rs. 5,400	Rs. 36,000
Rs. 6,600	Rs. 43,000
Rs. 7,600	Rs. 50,000



Item No. 8: Procurement of paper

The Committee was briefed about the problem being faced by the NCERT for procurement of papers from M/s HPCL. It was stated that M/s HPCL is reluctant to supply paper as per the requirement of NCERT as agreed to in the MOU. Since NCERT has to meet the deadlines of printing its material, it now has to procure 9000 MTS of Maplitho papers. Further, purchase from DGS&D was also explored, but as reported there is no rate contract for Maplitho paper at present, and it may take quite some time to declare this rates. Therefore, it was recommended that NCERT may go for open tender for procurement of 9000 MTS of papers. The members also noted that strictest action must be taken against M/s HPCL, as per the MOU, for breaching the agreement.

The meeting ended with the Director NCERT, thanking the members for providing such useful inputs in the meeting.

A handwritten signature in blue ink, appearing to be 'R. D. Singh', with a horizontal line underneath it.A handwritten number '3' enclosed in a blue circle.

**LIST OF MEMBERS AND SPECIAL INVITEES ATTENDED THE
12TH FINANCE COMMITTEE MEETING HELD ON 28TH NOVEMBER, 2013**

Prof. P. Sinclair
Director, NCERT
New Delhi - 110016

Chairperson

Sh. J. Alam
Joint Secretary (SE-II)
Ministry of HRD
(Department of School
Education & Literacy),
Shastri Bhawan
New Delhi - 110001

Member

Sh. Shaleen Suneja
(representing Sh. Subodh Kumar Aggarwal, President)
The Institute of Chartered
Accountants of India,
ICAI Bhawan
Indraprastha Marg
P.B. No. 7100
New Delhi - 110002

-do-

Sh. Arun Kumar
AFA, (representing JS & Financial Advisor)
Ministry of HRD
(Department of School
Education & Literacy),
Shastri Bhawan
New Delhi - 110001

-do-

Prof. B.K. Tripathi
Joint Director &
I/c Secretary, NCERT

Member-convener

Special invitees

1. Prof. A.K. Srivastava
Head, Publication Division
2. Dr. A.K. Rajput
PMD, NCERT
3. Sh. R.P. Rathi
Deputy Secretary
NCERT
4. Sh. D.P. Toor
CAO, NCERT