

**EDUCATIONAL SURVEY DIVISION**  
**National Council of Educational Research and Training**  
Sri Aurobindo Marg, New Delhi-110016.

Date: 27-05-2022

The Education Survey Division, a Constituent Unit of NCERT, is to engage project staff on purely contractual basis on consolidated monthly salary for the PAB approved Project “**Evaluation of Learning Enhancement Programmes under Samagra Shiksha (one each) in States of Haryana, Rajasthan and Madhya Pradesh**”. Interested candidates may submit application through email < [lepesd2023@gmail.com](mailto:lepesd2023@gmail.com) > **within 15 days** from the date of advertisement. Only shortlisted candidates will be called for interview. Relaxation in qualification and age for SC/ST/OBC/ PH applicants is applicable as per central government rules. Details of the vacant posts, number of vacancies, essential & desirable qualifications, job requirement and salary have been given as under:

<b>1.</b>	<b>SURVEY ASSOCIATE</b>	<b>(02) Two</b>
	<b>Essential Qualification</b>	<p style="text-align: center;"><b>a)</b> Post Graduate in Science / Statistics / Mathematics/ Education with at least 55% marks or equivalent</p> <p style="text-align: center;"><b>(b)</b> Two years’ experience in tools development, monitoring survey activities and data collection and analysis.</p>
	<b>Desirable</b>	<p style="text-align: center;"><b>(a)</b> Working knowledge of data analysis software.</p> <p style="text-align: center;"><b>(b)</b> Ph.D. / NET in relevant discipline</p>
	<b>Job Requirement</b>	To assist in survey activities and coordination in field activities, processing of data and helping in preparation of report etc.
	<b>Salary</b>	Rs. 30,000/- p.m. (Consolidated)
	<b>Duration</b>	Upto March 2023
<b>2.</b>	<b>Computer ASSISTANT</b>	<b>(01) One</b>
	<b>Essential Qualification</b>	<p style="text-align: center;"><b>(a)</b> Graduate in any discipline</p> <p style="text-align: center;"><b>(b)</b> Proficiency in software like: MS Excel, Fox PRO, Equation, Editor, Corel Draw, In design, r and MS-Office, Knowledge of Computer Application and Typing ( bi-lingual)</p> <p style="text-align: center;"><b>(c)</b> Typing speed of 35 wpm in English and 30 wpm in Hindi.</p>

	<b>Desirable</b>	(a) Minimum one-year experience of doing computer Typing work. (b) Proficiency in MS- Office Application.
	<b>Job Requirement</b>	Type setting of the project/programme related material assigned in the division.
	<b>Salary</b>	Rs. 20,000/- p.m. (Consolidated)
	<b>Duration</b>	Upto March 2023
<b>3.</b>	<b>Project Accountant</b>	<b>(01) One</b>
	<b>Essential Qualification</b>	(a) Graduate in any discipline (b) Two years working experience of handling account.
	<b>Desirable</b>	(a) Good knowledge of noting drafting letter in English and Hindi (b) Working knowledge of computer
	<b>Job Requirement</b>	To manage finance of project/programme. To assist in arranging meeting/workshop etc. To assist in noting and drafting of letters
	<b>Salary</b>	Rs. 20,000/- p.m. (Consolidated)
	<b>Duration</b>	Upto March 2023
<b>4.</b>	<b>MTS</b>	<b>(01) One</b>
	<b>Essential Qualification</b>	Matriculation
	<b>Desirable</b>	i. Working experience in project
	<b>Salary</b>	As per daily wages rates of Govt. of NCT of Delhi.
	<b>Duration</b>	Upto March 2023