

**Examination Reform Cell (ERC)**  
**EDUCATIONAL SURVEY DIVISION**  
National Council of Educational Research and Training  
Sri AurobindoMarg, New Delhi-110016.

F.No. 1-77/AD LOS/2019-20/ERC/ESD/.....

Dated: 12<sup>th</sup>, November, 2020

Sub.: Recruitment of project staff under the Project “Conduct of Assessment Survey of Learning Outcomes in Aspirational Districts” -reg.

NCERT is in the process of engaging project staff on contract basis under the project “Conduct of Assessment Survey of Learning Outcomes in Aspirational Districts” upto 31<sup>st</sup> March 2021. Applications are invited only in the prescribed format, available on NCERT website: www.ncert.nic.in. Keeping the COVID-19 situation, only shortlisted candidates will be called for interview. The last date for submitting application is 30-11-2020. Send filled in application form to Email: <nasncert2021@gmail.com>. Separate application is to be submitted, if candidate is eligible for more than one post. For posts mentioned at Sr. No. 5 and 6 a technical test will be conducted and successful candidate in the technical test will be called for interview. For the posts of Sr. Consultant and Consultant retired persons below the age of 65 years can also apply. Relaxation in qualification for SC/ST/OBC/ PH applicants is applicable as per central government rules. Details of the vacant posts, number of vacancies, essential & desirable qualifications, job requirement and salary have been given as under:

|           |                                |   |
|-----------|--------------------------------|---|
| <b>1.</b> | <b>SENIOR CONSULTANT</b>       | <b>(01) ONE</b>   |
|           | <b>Essential Qualification</b> | <b>a)</b> Post Graduation in Science/Statistics/Mathematics/Social Studies/ Commerce/ Education with qualifications as per UGC Guidelines for Assistant Professor at entry level.<br><b>b)</b> Five years experience in the relevant field.   |
|           | <b>Desirable</b>               | <b>(a)</b> Five years Experience in field of Education Assessment/Survey Activities.<br><b>(b)</b> Working knowledge of Excel, SPSS and other software used in Data Analysis.<br><b>(c)</b> Experience of Analysis of data by using Item Response Theory (IRT).<br><b>(d)</b> Interpretation of IRT output. |
|           | <b>Job Requirement</b>         | Coordinating various activities like Data Management Analysis of Data and Preparation of Reports.   |
|           | <b>Salary</b>                  | Rs. 60,000/- p.m. (Consolidated)  |
|           | <b>Duration</b>                | Upto March 2021   |
| <b>2.</b> | <b>CONSULTANT</b>              | <b>(01) ONE</b>   |
|           | <b>Essential Qualification</b> | Post Graduation in Science/Statistics/Mathematics/Social Studies/ Commerce/ Education with qualifications as per UGC Guidelines for Assistant Professor at entry level.   |
|           | <b>Desirable</b>               | <b>(a)</b> Experience in field of Education Assessment/Survey Activities.<br><b>(b)</b> Working knowledge of Excel, SPSS and other software used in Data Analysis.<br><b>(c)</b> Experience of Analysis of data by using Item Response  |

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|           |   | Theory (IRT).<br>(d) Interpretation of IRT output.   |
|           | <b>Job Requirement</b>                  | Coordinating various activities like Data Management Analysis of Data and Preparation of Reports.  |
|           | <b>Salary</b>                           | Rs. 45,000/- p.m. (Consolidated)   |
|           | <b>Duration</b>                         | Upto March 2021  |
| <b>3.</b> | <b>Data Manager</b>                     | <b>(01) ONE</b>  |
|           | <b>Essential Qualification</b>          | (a) Post Graduation in Science/ Statistics/Mathematics/ Commerce/ Economics/ Education/ Computer Science/MCA or equivalent with minimum 55% marks OR Graduate with 55% marks or equivalent and PG Diploma in Computer Application with 55 % marks.<br>(b) Eight Years experience in management of large scale survey data management and data analysis.  |
|           | <b>Desirable</b>                        | Working knowledge of data analysis software like-SPSS, Bilog, Con-Quest etc. and IRT   |
|           | <b>Job Requirement</b>                  | Survey sampling, data management and processing, data analysis and storage/retrieval of large scale survey data.   |
|           | <b>Salary</b>                           | Rs. 45,000/- p.m. (Consolidated, revision under consideration)   |
|           | <b>Duration</b>                         | Upto March 2021  |
| <b>4.</b> | <b>SURVEY ASSOCIATE</b>                 | <b>(01) One</b>  |
|           | <b>Essential Qualification</b>          | a) PG in Science / Statistics / Maths/Education with at least 55% marks or equivalent<br>(b) Master Degree Commerce/Economics.<br>(c) Two years experience in tools development, monitoring survey activities and data collection.   |
|           | <b>Desirable</b>                        | (a) Working knowledge of data analysis software.<br>(b) Ph.D. / NET in relevant discipline   |
|           | <b>Job Requirement</b>                  | To assist in survey activities and coordination in field activities, processing of data and helping in preparation of report etc.  |
|           | <b>Salary</b>                           | Rs. 30,000/- p.m. (Consolidated)   |
|           | <b>Duration</b>                         | Upto March 2021  |
| <b>5.</b> | <b>GRAPHIC DESIGNER-CUM- VISUALIZER</b> | <b>(01) ONE</b>  |
|           | <b>Essential Qualification</b>          | a. Graduate in any discipline. Diploma in Computer Application with 55% marks or equivalent and proficiency in CorelDraw, Adobe PageMaker, Photoshop, Illustrator, InDesign, MS Excel, Equation Editor, MSWord, etc.<br>b. Five years experience in graphic designing, high level creativity in the field with practical knowledge (e.g. working experience in an advt. agency/publication house). |
|           | <b>Desirable</b>                        | a. Conceptual clarity of layout, typography, color theory skills, creating page layouts and title treatments.<br>b. Working knowledge in creating digital files up to pre-press activities.  |

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|           | <b>Job Requirement</b>         | To assist in survey activities and coordination in field activities, processing of data and helping in preparation of report etc.  |
|           | <b>Salary</b>                  | Rs. 30,000/- p.m. (Consolidated)   |
|           | <b>Duration</b>                | Upto March 2021  |
|           |                                |  |
| <b>6.</b> | <b>D.T.P. OPERATOR</b>         | <b>(01) One</b>  |
|           | <b>Essential Qualification</b> | (a) Graduate in any discipline<br>(b) Proficiency in Database softwares, Coral-Draw, PageMaker, Photoshop, In Design, Equation Editor and MS-Office, Proficiency in working in English and Hindi both.<br>(c) Two years working experience as a DTP operator in a reputed organization |
|           | <b>Desirable</b>               | (a) English (40 wpm) and Hindi typing (30 wpm).<br>(b) Image editing, making maps & graphs/charts.   |
|           | <b>Job Requirement</b>         | To assist Sr. Graphic Designer in creating various documents for printing, data tabulation, creation of charts/graphs and other documents. To do data entry and typesetting.   |
|           | <b>Salary</b>                  | Rs. 23,000/- p.m. (Consolidated)   |
|           | <b>Duration</b>                | Upto March 2021  |

Incharge ERC

**Copy for information and necessary action to:-**

1. The Sub-regional Employment Officer, Delhi Administration, Sector-IV, R.K. Puram, New Delhi.
2. Directorate of Employment Information and Guidance Bureau, Delhi University, Delhi-110007.
3. The Sub-regional Employment Information and Guidance Bureau, Jamia Millia Islamia, New Delhi-25.
4. Employment Information and Guidance Bureau, Jawaharlal Nehru University (JNU), New Delhi.
5. All Heads of the Department / Units / Cells of NCERT, New Delhi.
6. Director, SCERT – Delhi and Gurgaon.
7. Director, NUEPA, New Delhi.
8. Principal, CIE, Delhi University, Delhi-110007.
9. Dean, Faculty of Social Sciences, Delhi University, Delhi-110007.
10. Delhi School of Economics, Delhi University, Delhi-110007.
11. Library, NCERT, Sri Aurobindo Marg, New Delhi-110016.
12. Dean School of Social Sciences, JNU, New Delhi-110069.
13. Dean, School of Languages, J.N.U., New Delhi-110069.
14. Dean, Delhi School of Social Work, University of Delhi, Delhi-110007.
15. Director General, Institute of Applied Manpower Research, Sector A-7, Plot No.25, Institutional Area, Delhi-110040.
16. Director, Indian Statistical Institute, 7 S.J.S. Sansanwal Marg, New Delhi 110016.

17. **Director, Indian Statistical Institute, 203 Barrackpore Trunk Road, Kolkata-700108.**
18. **Department of Computer Science (Faculty of Mathematical Sciences), 1st Floor, New Academic Block, University of Delhi, Delhi-110007.**
19. **Notice Boards.**

**Incharge ERC**

**Proforma for application**

**NATIONAL COUNCIL OF EDUCATIONAL RESEARCH & TRAINING  
SRI AUROBINDO MARG  
NEW DELHI – 110 016**

(Fill up separate proforma for each post)

**Name of the Project:** .....

**Post applied for**.....

**1. Name in full** (In Block Letters) Dr./Mr./Mrs/Ms.....

**2. Date of Birth:**

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**3. Father's/Spouse Name**.....

**4. Mailing Address** .....

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Pin Code

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Tel. No (with STD code).....Mobile.....

E-mail ID.....

**5. Permanent Address** .....

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Pin Code

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**6. Category:** SC/ST/OBC/PWD/General.....

(in case of PWD category, please indicate PH-OH/PH-HH/PH-VH) (Please bring attested photocopy of Certificate at the time of Interview)

**7. EDUCATIONAL QUALIFICATIONS (from Metric to highest degree)**

| Sl. No. | Examination/Degree | Name of Board/ College/University | Percentage of Marks/Final Grade | Subject(s) | Year of Passing/ award |
|---------|--------------------|-----------------------------------|---------------------------------|------------|------------------------|
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**8. Details of Employment Experience:** (Attach separate sheet if necessary)

| Sl. No. | Name of Employer/Status of Institute/University (Govt./Quasi Govt./Autonomous etc.) | Post held/ Designation | Period of Employment |    | Basic salary last drawn, pay scale and Grade Pay | Nature of duties |
|---------|---|------------------------|----------------------|----|--|------------------|
|         |   |                        | From                 | To |  |                  |
|         |   |                        |                      |    |  |                  |
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**9. Any other relevant information relating to post applied for:**

**10. DECLARATION TO BE SIGNED BY THE CANDIDATE**

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any time, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall liable to be summarily rejected/terminated without notice or compensation.

**Date:** \_\_\_\_\_

\_\_\_\_\_

**Place:** \_\_\_\_\_

**(Signature of the Applicant)**