

S.No	Details of the Post	Recruitment Rules
1.	Name of Posts	Chief Production Officer
2.	No. of Posts	One (01)
3.	Classification	Not applicable
4.	Scale of Pay	15600-39100 Grade Pay 7600/-.
5.	Whether Selection post or Non-selection Post	Non-selection
6.	Age limit for direct recruits	Not Exceeding 50 years. Relaxable for Govt. servant's upto 05 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council. <b>Note:</b> The crucial date for determining the age limit shall be closing the date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep).
7.	Educational and other qualifications required for direct recruits	<b>Essential for Direct Recruitment:</b> 1) Bachelors Degree in Printing Technology from a recognized University. <b>OR</b> Bachelors Degree in any subject with Diploma in Printing Technology 2) At least 10 yrs experience in Print Production of textbooks, general publications, journals etc. in reputed publishing/Printing organization. 3) Working knowledge regarding cover design, lay-out, paper, blocks and all aspects of printing technology. 4) Familiarity in computer based printing processes.
8.	Whether age and educational qualifications for direct recruits will apply to promotees	Age : Educational qualification : No
9.	Period of probation, if any	02 Years for Direct Recruitment.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	100% by promotion failing which by deputation, and failing both by direct recruitment.
11.	In case of recruitment by promotion/deputation/transfer grade which promotion/ deputation/transfer to be made	<b>For promotion</b> <i>From amongst the Production Officers having 05 years regular service in the Grade pay of Rs. 6600 in the Council.</i> <b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and

		<p>have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Note 2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the Pay Commission.</p> <p><b>For Deputation:</b> By deputation from the Officials of the Central Govt./State Govt./Central Autonomous organization holding analogous post on regular basis in the parent cadre <b>OR</b> Officers having <i>05 years regular service in posts drawing Grade Pay Rs 6600.and having the requisite educational qualification for direct recruitment.</i></p> <p><b>Note 1:</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b> Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p><b>Note 3:</b> For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>										
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No.	Details of the Post	Recruitment Rules
1.	<b>Name of Posts</b>	<b>Art Officer</b>
2.	No. of Posts	<i>One (01)</i>
3.	Classification	<i>Not applicable</i>
4.	Scale of Pay	<i>PB-III Rs.15600-39100 Grade Pay 6600/-</i>
5.	Whether Selection post or non selection Post	Non-Selection
6.	Age limit for direct recruits	<p><i>Not Exceeding 40 years.</i> Relaxable for Govt. servants upto 05 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council.</p> <p><b>Note:</b>The crucial date for determining the age limit shall be closing the date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu &amp; Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)</p>
7.	Educational and other qualifications required for direct recruits	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li><i>1. Masters Degree in Fine Art / Applied Art / Commercial Art from a recognized Institution.</i></li> <li><i>2. At least 8 years experience in the preparation of black and white and colour illustrations, cover-designs, layout work etc. of books and periodicals in a publishing house of repute.</i></li> </ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li><i>1. Knowledge of printing techniques.</i></li> <li><i>2. Knowledge of photography and its application to designing.</i></li> <li><i>3. Working Knowledge of computer and its software for designing.</i></li> </ol>
8.	Whether age and educational qualifications for direct recruits will apply to promotees	<p>Age : }          Educational Qualification : } No.</p>
9.	Period of probation, if any	<i>2 Years for direct recruitment.</i>
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	<i>100% by promotion, failing which by deputation, and failing both by direct recruitment.</i>
11.	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	<p><b>For Promotion:</b></p> <p><i>50% by promotion from amongst Artist Grade-I having not less than 05 years regular service in the Grade Pay of Rs. 5400/- in the Council</i></p> <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period</p>

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No.	Details of the Post	Recruitment Rules
1.	Name of Posts	<b>Business Manager</b>
2.	No. of Posts	Five (05) (Subject to variation)
3.	Classification	Not applicable
4.	Scale of Pay	PB-III Rs15600-39100 Grade Pay 6600
5.	Whether Selection post or non selection Post	Not applicable
6.	Age limit for direct recruits	<p>Not Exceeding 40 years. (Relaxable for Govt. servant's upto 05 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council.</p> <p><b>Note:</b>The crucial date for determining the age limit shall be closing the date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu &amp; Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)</p>
7.	Educational and other qualifications required for direct recruits	<p><b>Essential:</b></p> <p>1. Master in Business Administration from a recognized university/Institute.</p> <p style="text-align: center;"><b>OR</b></p> <p>A Bachelor Degree from a recognized University with two years Post Graduate Diploma in Sales/ Marketing/ Business Administration.</p> <p>2. Having at least 08 years experience in Sales and Sales Promotion in a reputed publishing organization.</p> <p><b>Desirable:</b></p> <p>1. Working Knowledge of computer.</p>
8.	Whether age and educational qualifications for direct recruits will apply to promotees	<p>Age }  Educational Qualification } No</p>
9.	Period of probation, if any	2 Years for direct recruitments.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	<p>1. 50% by direct recruitment</p> <p>2. 50% by promotion failing which by deputation.</p>
11.	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	<p><b>For Promotion:</b></p> <p>50% by promotion from amongst Assistant Business Managers having not less than 05 years. regular service in the Grade Pay of Rs. 5400/- in the Council.</p> <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility</p>

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Sl. No.	Details of the Post	Recruitment Rules
1.	Name of Posts	<b>Assistant Production Officer</b>
2.	No. of Posts	Seven (07) subject to variation
3.	Classification	Not applicable
4.	Scale of Pay	PB-III of Rs.15600-39100 Grade Pay Rs. 5400
5.	Whether Selection post or non selection Post	Not applicable
6.	Age limit for direct recruits	Not Exceeding 35 years. Relaxable for Govt. servant's upto 05 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council. <b>Note:</b> The crucial date for determining the age limit shall be closing the date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)
7.	Educational and other qualifications required for direct recruits	<b>For Direct Recruitment (Essential) :</b> 1. A Bachelors Degree in Printing Technology from a recognized University. <b>OR</b> A Bachelor Degree in any subject with Diploma in Printing Technology 2. At least 05 years experience in Print Production of textbooks, general publications, journals etc., in a reputed publishing/ printing organization. 3. Working knowledge regarding cover design, lay-out, paper, blocks and all aspects of printing technology. 4. Familiarity in computer based printing processes.
8.	Whether age and educational qualifications for direct recruits will apply to promotees	Age : Educational Qualification : } <b>No</b>
9.	Period of probation, if any	2 Years for direct recruitments.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	1. 50% by Direct recruitment 2. 50% by promotion, failing which by deputation.
11	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	<b>For Promotion:</b> 50% by promotion from amongst the Production Assistants and DTP Operators having not less than <b>08</b> years regular service in the Grade Pay of Rs. 4200/- in the Council <b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

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Sl. No.	Details of the Post	Recruitment Rules
1.	<b>Name of Posts</b>	<b>Assistant Business Manager</b>
2.	No. of Posts	Four (04) (Subject to variation)
3.	Classification	Not applicable
4.	Scale of Pay	PB-III of Rs.15600-39100 Grade Pay 5400/-
5.	Whether Selection post or non selection Post	Not applicable
6.	Age limit for direct recruits	Not Exceeding 35 years. (Relaxable for Govt. servant's upto 05 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council. <b>Note:</b> The crucial date for determining the age limit shall be closing the date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)
7.	Educational and other qualifications required for direct recruits	<b>Essential:</b> 1. Master in Business Administration from a recognized university/Institute. <b>OR</b> Degree from a recognized University and Post Graduate Diploma in Sales/ Marketing/ Business Administration. 2. Having at least 05 years experience in Sales and Sales Promotion in a reputed publishing organization. <b>Desirable:</b> 1. Working Knowledge of computer
8.	Whether age and educational qualifications for direct recruits will apply to promotees	Age : Educational Qualification : } No
9.	Period of probation, if any	2 Years for direct recruitments.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	1. 50% by direct recruitment 2. 50% by promotion failing which by deputation.
11	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	<b>For Promotion:</b> 50% by promotion from amongst Marketing Executives having not less than 08 years regular service in the Grade Pay of Rs. 4200/- in the Council <b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period

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S.No	Details of the post	Recruitment Rules
1.	Name of the Post	Senior Engineer
2.	No. Of Posts	02
3.	Classification	Not applicable
4.	Scale of pay	PB-3 Rs.15600-39100+ Grade Pay 6600
5.	Whether Selection post or non-selection Post	Not applicable
6.	Age limit of direct recruits	Not Exceeding 40 years. Relaxable for Govt. Servant's upto 5 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council. Note: The Crucial date for determining the age limit shall be closing the date for receipt of application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahul and Spiti District and Pangni Sub-division of Chamba District of Himachal Pradesh, AN Island or Lakshdweep)
7.	Educational and other qualifications required for direct recruits	<p><b>Qualification:</b></p> <p><b>A. Essential:</b></p> <p>M. Tech in Electronics and Communication/Information Technology or equivalent branch with 08 years of experience in reputed organisations / industry and active engagement with operations and maintenance of relevant hardware and software/Radio and TV Broadcast equipments</p> <p>or</p> <p>Bachelor Degree in Electronics and Communication/ Information Technology or equivalent branch with 10 years of experience in reputed organisations / industry and active engagement with operations and maintenance of relevant hardware and software/Radio and TV Broadcast equipments</p> <p>or</p> <p>Master Degree in Electronics and Communication/ Information Technology. with 10 years of experience in reputed organisations / industry and active engagement with operations and maintenance of relevant hardware and software/Radio and TV Broadcast equipments</p> <p><b>B. Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Experience of leading teams in design, establishment, operations and maintenance of media /Multimedia/ Information &amp; Communication Technology (ICT) hardware and software systems;</li> <li>2. Experience of working with a wide range of Information &amp; Communication Technology (ICT) based media equipment in production and broadcast environments;</li> <li>3. Experience of working with a wide range of operating systems, relevant software applications and troubleshooting</li> </ol>

		4. Post graduate diploma in any area of media or Information & Communication Technology (ICT) hardware/software
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
9.	Period of probation, if any	2 years for direct recruitment
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	50% by direct recruitment 50% by promotion, failing which by deputation
11	In case of recruitment by promotion/deputation/ transfer grade from which promotion/ deputation/ transfer to be made	<p><b><u>For Promotion:</u></b>  <b>-Promotion from amongst Assistant Engineer Gr-A /Sound Recordist Grade-I with 5 years regular service in the Grade Pay of Rs. 5400/- in the Council.</b>  <b><u>Note:1</u></b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.  <b><u>Note:2</u></b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the Pay Commission.</p> <p><b><u>For Deputation:</u></b>  <b>Officers of the Central Government / State Government / Union Territory / Public Sector Undertakings / Autonomous Organizations: holding analogous post on regular basis; or 5 years regular service in the Grade Pay of Rs. 5400 and possessing the qualifications and experience prescribed for direct recruits.</b>  <b><u>Note 1:</u></b> The departmental officers in the feeder cadre who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation, Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.  <b><u>Note 2:</u></b> Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be "Not exceeding 56 years" as on the closing date of receipt of application.</p>

		<p><b>Note 3:</b> For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the Pay Commission where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale in the normal replacement grade without any upgradation.</p>
12	If a departmental Promotion Committee exists, what is the composition?	<p><b><u>Departmental Promotion / Confirmation Committee:</u></b></p> <ul style="list-style-type: none"> <li>-Director, NCERT –Chairperson</li> <li>-Joint Director, NCERT-Member</li> <li>-Secretary, NCERT - Member</li> <li>-one member belong to SC/ST category, nominated by Director, NCERT – Member</li> <li>- one member belong to Minority community, nominated by Director, NCERT – Member</li> </ul>

No.	Details of the Post	Recruitment Rules
1.	Name of Posts	Store Officer
2.	No. of Posts	Five (05)
3.	Classification	Not applicable
4.	Scale of Pay	PB-2 of Rs. 9300-34800+ Grade Pay 4600 /-
5.	Whether Selection post or non selection Post	Not applicable
6.	Age limit for direct recruits	<p>Not exceeding 30 years. Relaxable for Govt. servants upto 05 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council.</p> <p><b>Note:</b> <i>The crucial date for determining the age limit shall be closing the date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu &amp; Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)</i></p>
7.	Educational and other qualifications required for direct recruits	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. A Bachelors Degree in Arts/Science/Commerce</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>2. A Bachelors' Degree/Diploma in any stream of Engineering/material management from a recognized university.</li> <li>2. Five (5) years experience of procurement/ Inspection /Maintenance /Custody /Accounting of Stores and verification of Stores out of which at least 3 years should be in supervisory capacity in a well established stores organization in Govt./Semi-Govt./ Industry/ Private Organization</li> <li>3. Working Knowledge of computer</li> </ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Certificate/Diploma in Purchasing, Store Keeping and Stock Control</li> </ol>
8.	Whether age and educational qualifications for direct recruits will apply to promotees	<p>Age : .</p> <p>Educational qualification : . No.</p>
9.	Period of probation, if any	2 Years for direct recruitments
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	<ol style="list-style-type: none"> <li>1. 25% by direct recruitment</li> <li>2. 75% by promotion failing which by deputation.</li> </ol>
11	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	<p><b>For Promotion:</b> 75% by promotion from amongst the Assistant Store Officers having not less than 05 years of regular service in the GP Rs. 4200/-, in the Council</p> <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half</p>

		<p>of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Note 2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the Pay Commission.</p> <p><b>For Deputation:</b> By deputation from the Officials of the Central Govt./State Govt./Central Autonomous organization holding analogous post on regular basis in the parent cadre or department <i>and possessing the requisite educational qualification prescribed for direct recruitment.</i></p> <p style="text-align: center;"><b>OR</b></p> <p>Officers having <i>05 years regular service in the post drawing Grade Pay of Rs. 4200 and possessing the requisite educational qualification prescribed for direct recruitment.</i></p> <p><b>Note 1:</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b> Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p><b>Note 3:</b> For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation..</p>								
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Sl.No.	Details of the Post	Recruitment Rules
1.	<b>Name of Posts</b>	<b>Foreman</b>
2.	No. of Posts	04 (Subject to variation)
3.	Classification	Not applicable
4.	Scale of Pay	PB-II Rs9300-34800 Grade Pay 4200/-
5.	Whether Selection post or non selection Post	Non Selection
6.	Age limit for direct recruits	Not applicable
7.	Educational and other qualifications required for direct recruits	<p><b>Essential:</b></p> <p>1. Degree in Mechanical/ Electrical/ Production Engineering with three years experience in a supervisory capacity.</p> <p style="text-align: center;"><b>OR</b></p> <p>2. Passed 12<sup>th</sup> standard with three (3) years Diploma in Mechanical/ Electrical/ Production Engineering with 5 (five) years experience in the appropriate trade.</p>
8.	Whether age and educational qualifications for direct recruits will apply to promotees	Age : } Educational qualification: } No.
9.	Period of probation, if any	Not applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	100% by promotion, failing which by deputation.
11.	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	<p><b>For Promotion:</b> <i>By promotion from amongst Junior Foreman having not less than 06 years regular service in the Grade Pay of Rs. 2800/- in the Council.</i></p> <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Note 2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the Pay Commission.</p> <p><b>For Deputation:</b> By deputation from the Officials of the Central Govt./State Govt./Central Autonomous organization holding analogous post on regular basis in the parent cadre or department <i>and possessing the following educational</i></p>

		<p>qualification <b>OR</b> Officers having 06 years regular service in the post drawing Grade Pay of Rs. 2800 and possessing the following educational qualification..</p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Degree in Mechanical/ Electrical/ Production Engineering with three years experience in a supervisory capacity.</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>2. Passed 12<sup>th</sup> standard with three (3) years Diploma in Mechanical/ Electrical/ Production Engineering with 5 (five) years experience in the appropriate trade.</li> </ol> <p><b>Note 1:</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b> Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p><b>Note 3:</b> For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>								
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Sl. No.	Details of the Post	Recruitment Rules
1.	Name of Posts	<b>Editorial Assistant</b>
2.	No. of Posts	Eight (8) (Subject to variation)
3.	Classification	Not applicable
4.	Scale of Pay	PB-II Rs 9300-34800+ Grade Pay 4200/-
5.	Whether Selection post or non selection Post	Not applicable
6.	Age limit for direct recruits	Not Exceeding 30 years. Relaxable for Govt. servant's upto 05 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council. <b>Note:</b> The crucial date for determining the age limit shall be closing the date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)
7.	Educational and other qualifications required for direct recruits	<b>Essential</b> 1) A Bachelors degree from a recognized University. 2) At least 3 years experience in editing, producing-planning and supervising publications especially school textbooks, monographs and reports in a responsible capacity 3) Knowledge of books production techniques, modern process of printing, typography and should be proficient in English/Hindi/Urdu <b>Desirable:</b> 1) Word processing and techniques of online editing.
8.	Whether age and educational qualifications for direct recruits will apply to promotees	Age : Educational Qualification : No.
9.	Period of probation, if any	2 years for direct recruitment.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	1. 75% by direct recruitment 2. 25% by promotion, failing which by deputation
11.	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	<b>For Promotion</b> 25% By promotion from amongst Sr. Proof Readers having 06 years regular service in the Grade Pay of Rs. 2800/- in the Council.  : <b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service. <b>Note 2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a

		<p>regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the Pay Commission.</p> <p><b>For Deputation:</b> By deputation from the Officials of the Central Govt./State Govt./Central Autonomous organization holding analogous post on regular basis in the parent cadre <b>OR</b> Officers having <i>06 years regular service in the post drawing Grade Pay of Rs 2800 and possessing the requisite educational qualification prescribed for direct recruitment.</i></p> <p><b>Note 1:</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b> Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p><b>Note 3:</b> For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>								
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Sl. No.	Details of the Post	Recruitment Rules
1.	Name of Posts	Assistant Store Officer
2.	No. of Posts	Twelve (12)
3.	Classification	Not applicable
4.	Scale of Pay	PB-II of Rs. 9300-34800+ Grade Pay 4200/-
5.	Whether Selection post or non selection Post	Not applicable
6.	Age limit for direct recruits	Not Exceeding 30 years. Relaxable for Govt. servants upto 05 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council. <b>Note:</b> The crucial date for determining the age limit shall be closing the date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)
7.	Educational and other qualifications required for direct recruits	<b>Essential:</b> 1. A Degree in Arts/Science/Commerce/ OR Degree/Diploma in any stream of Engineering/material management from a recognized university. 2. Three (3) years experience of procurement/ Inspection /Maintenance /Custody /Accounting of Stores and verification of Stores in a well established stores organization in Govt./Semi-Govt./ Industry/ Private Organization 3. Working Knowledge of computer  <b>Desirable:</b> 1. Certificate/Diploma in Purchasing, Store Keeping and Stock Control
8.	Whether age and educational qualifications for direct recruits will apply to promotees	Age } Educational qualification } : No.
9.	Period of probation, if any	2 Years for direct recruitments
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	1. 75% By promotion failing which by deputation 2. 25% by Direct Recruitment..
11.	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/	<b>For Promotion:</b> 75% By promotion from amongst the Store Keeper Grade-I having not less than 06 years of regular service in the GP Rs. 2800/- in the Council.

	transfer to be made	<p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Note 2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the Pay Commission.</p> <p><b>For Deputation:</b> By deputation from the Officials of the Central Govt./State Govt./Central Autonomous organization holding analogous post on regular basis in the parent cadre or department <i>and possessing the requisite educational qualification prescribed for direct recruitment..</i></p> <p style="text-align: center;"><b>OR</b></p> <p><i>Officers having 06 years regular service in the post drawing Grade Pay of Rs. 2800 and possessing the requisite educational qualification prescribed for direct recruitment..</i></p> <p><b>Note 1:</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b> Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p><b>Note 3:</b> For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>								
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Sl. No.	Details of the Post	Recruitment Rules
1.	Name of Posts	Artist Gr-II
2.	No. of Posts	02 (two) (Subject to variation)
3.	Classification	Not applicable
4.	Scale of Pay	PB-II Rs. 9300-34800 + Grade Pay 4200/-
5.	Whether Selection post or non selection Post	Not applicable
6.	Age limit for direct recruits	<p>Not exceeding 30 years. Relaxable for Govt. servants upto 05 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council.</p> <p><b>Note:</b> The crucial date for determining the age limit shall be closing the date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu &amp; Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)</p>
7.	Educational and other qualifications required for direct recruits	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Degree in Fine Art / Applied Art / Commercial Art from a recognized Institution.</li> <li>2. At least 03 years experience in Commercial Art in the preparation of black and white and colour illustrations, cover Designs etc. of books and periodicals in a Publishing house of repute.</li> </ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Knowledge of printing techniques.</li> <li>2. Knowledge of photography and its application to designing.</li> <li>3. Working Knowledge of computer and its software for designing.</li> </ol>
8.	Whether age and educational qualifications for direct recruits will apply to promotees	<p>Age }  Educational Qualification } No.</p>
9.	Period of probation, if any	2 Years for direct recruitment
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	<ol style="list-style-type: none"> <li>1) 50% by direct recruitment</li> <li>2) 50% by promotion failing which by deputation.</li> </ol>
11.	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	<p><b>For Promotion:</b>  50% by promotion from amongst Artists Grade -III having not less than 06 years regular service in the Grade Pay of Rs. 2800/- in the Council,</p> <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility</p>

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12	If a Departmental Promotion Committee exists, what is the composition?	<p><b>Departmental Confirmation Committee</b></p> <p>(i) Joint Director, NCERT - Chairperson</p> <p>(ii) Secretary, NCERT - Member</p> <p>(iii) One Representative SC/ST category nominated by Director, NCERT - Member</p> <p>(iv) One Representative Minority Community nominated by Director, NCERT - Member</p>

Sl. No.	Details of the Post	Recruitment Rules
1.	Name of Posts	Semi Professional Assistant
2.	No. of Posts	18 (Subject to variation)
3.	Classification	Not applicable
4.	Scale of Pay	PB-I Rs 5200-20200 Grade Pay Rs.2800 /-
5.	Whether Selection post or non selection Post	Not applicable
6.	Age limit for direct recruits	Not Exceeding 27 years. Relaxable for Govt. servants upto 05 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council. <b>Note:</b> The crucial date for determining the age limit shall be closing the date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)
7.	Educational and other qualifications required for direct recruits	<b>Essential:</b> i) B. Lib. Sc. /B.L.I. Sc./ Graduation with Library Science /Information Science as one of the subject with 50% marks <b>Desirable :</b> 1) Two (2) years experience in the field of library & information science. 2) Knowledge of library software.
8.	Whether age and educational qualifications for direct recruits will apply to promotees	Age } : No Educational Qualification :
9.	Period of probation, if any	2 years for direct recruits
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	50% by direct recruitment 50% by promotion failing which by deputation.
11	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	<b>For Promotion:</b> 50% by promotion from amongst Library Attendant having 13 years regular service in the Grade Pay of Rs.1900/- in the Council. <b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service. <b>Note 2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by

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Sl.No.	Details of the Post	Recruitment Rules
1.	Name of Posts	Store Keeper Grade-I
2.	No. of Posts	21(subject to variation)
3.	Classification	Not applicable
4.	Scale of Pay	PB-I of Rs. 5200-20200 Grade Pay 2800/-
5.	Whether Selection post or non selection Post	Not applicable
6.	Age limit for direct recruits	Not Exceeding 27 years. Relaxable for Govt. servants upto 05 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council. <b>Note:</b> The crucial date for determining the age limit shall be closing the date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)
7.	Educational and other qualifications required for direct recruits	<b>Essential:</b> 1. A Bachelors' Degree in Arts/Science/Commerce <b>OR</b> A Bachelor's Degree/Diploma in any stream of Engineering/material management from a recognized university. 2. Two (2) years experience of procurement/ Inspection /Maintenance /Custody /Accounting of Stores and verification of Stores in a well established stores organization in Govt./Semi-Govt./ Industry/ Private Organization 3. Working Knowledge of computer <b>Desirable:</b> 1. Certificate/Diploma in Purchasing, Store Keeping and Stock Control
8.	Whether age and educational qualifications for direct recruits will apply to promotees	Age } Educational qualification } : No
9.	Period of probation, if any	2 Years for direct recruitment.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	25% by direct recruitment. 75% by promotion failing which by deputation
11.	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	<b>For Promotion:</b> 75% by promotion from amongst the Store Keeper Grade-II having not less than 05 years of regular service in the GP Rs. 2400/- in the Council. <b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility

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Sl.No.	Details of the Post	Recruitment Rules				
1.	Name of Posts	<b>Junior Foreman</b>				
2.	No. of Posts	09 (Subject to variation)				
3.	Classification	Not applicable				
4.	Scale of Pay	PB-I Rs 5200-20200 Grade Pay 2800/-				
5.	Whether Selection post or non selection Post	Non-selection				
6.	Age limit for direct recruits	Not applicable				
7.	Educational and other qualifications required for direct recruits	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Passed 12<sup>th</sup> Standard or equivalent with 3 years Diploma in Mechanical / Electrical/ Production Engineering</li> <li>2. At least 3 years experience in an appropriate trade.</li> </ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Knowledge of preventive maintenance, Shop floor supervisory experience</li> </ol>				
8.	Whether age and educational qualifications for direct recruits will apply to promotes	<table border="0"> <tr> <td>Age</td> <td rowspan="2">}</td> <td rowspan="2">No</td> </tr> <tr> <td>Educational qualification:</td> </tr> </table>	Age	}	No	Educational qualification:
Age	}	No				
Educational qualification:						
9.	Period of probation, if any	NA				
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	100% by promotion failing which by deputation				
11.	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	<p><b>For Promotion:</b></p> <p>By promotion from amongst Fine Mechanic having at least five (05) years of regular service in the Grade Pay of Rs. 2400/- in the Council.</p> <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Note 2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the Pay Commission.</p> <p><b>For Deputation:</b></p> <p>By deputation from the Officials of the Central Govt./State Govt. /Central Autonomous organization holding analogous post on regular basis in the parent cadre or department and possessing the requisite educational qualification prescribed for direct recruitment</p>				

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Sl.No.	Details of the Post	Recruitment Rules.
1.	<b>Name of Posts</b>	<b>Fine Mechanic</b>
2.	No. of Posts	21 (Subject to variation)
3.	Classification	Not applicable
4.	Scale of Pay	PB-I Rs 5200-20200 Grade Pay 2400/-
5.	Whether Selection post or non selection Post	Not applicable
6.	Age limit for direct recruits	Not Exceeding 27 years. Relaxable for Govt. servants upto 05 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council. <b>Note:</b> The crucial date for determining the age limit shall be closing the date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)
7.	Educational and other qualifications required for direct recruits	<b>Essential:</b> 1. Passed 12 <sup>th</sup> Standard with three (3) years Diploma in Mechanical / Electrical/ Production Engineering 2. At least 2 years experience in the appropriate trade  <b>Desirable:</b> 1. Actual experience in a supervisory capacity like Section in- charge 2. Knowledge of modern shop practice
8.	Whether age and educational qualifications for direct recruits will apply to promotees	Age } Educational qualification: No.
9.	Period of probation, if any	2 Years for direct recruitment.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	1. 50% by direct recruitment 2. 50% by promotion, failing which by deputation.
11.	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	<b>For Promotion:</b> 50% by promotion from amongst Mechanic having not less than 08 years regular service in the Grade Pay of Rs. 1900/- in the Council. <b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service. <b>Note 2:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a

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Sl. No.	Details of the Post	Proposed Recruitment Rules
1.	Name of Posts	Senior Library Attendant
2.	No. of Posts	8 (Subject to variation)
3.	Classification	Not applicable
4.	Scale of Pay	PB-I of Rs 5200-20200 Grade Pay Rs.1900/-
5.	Whether Selection post or non selection Post	Not applicable
6.	Age limit for direct recruits	Not Exceeding 27 years. Relaxable for Govt. servants upto 05 years in accordance with the instructions or orders issued by the Central Government. 10 years age relaxation for the employees of the Council. <b>Note:</b> The crucial date for determining the age limit shall be closing the date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)
7.	Educational and other qualifications required for direct recruits	<b>Essential:</b> 1. 12 <sup>th</sup> pass 2. Certificate/Diploma in Library Science /Library and Information Science from a recognised Institution. <b>Desirable:</b> i) Three year experience in the field of library and information science, knowledge of library software ii) Six month Computer course from a recognized institution.
8.	Whether age and educational qualifications for direct recruits will apply to promotees	Age } Educational qualification } No.
9.	Period of probation, if any	2 years for direct recruitment.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer & percentage of vacancies to be filled by various methods	75% by Direct Recruitment 25% by promotion failing which by deputation.
11.	In case of recruitment by promotion/deputation/transfer grade which promotion/deputation/transfer to be made	<b>For Promotion:</b> 25% by promotion from amongst Junior Library Attendant having 03 years regular service in the Grade Pay of Rs.1800/- in the Council. <b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility

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