

एफ.सं.1-1/2024/विज्ञापन.174/आर-1
राष्ट्रीय शैक्षिक अनुसंधान और प्रशिक्षण परिषद्
श्री अरबंदो मार्ग, नई दिल्ली-110016
(भर्ती-1 अनुभाग)

दिनांक 27/02/2025

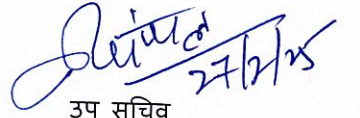
सूचना

The list of the candidates provisionally shortlisted for interview for the post of Associate Professor in the subject area of **Office Management/Stenography** is attached as **Annexure-1** along with schedule of interviews under Advertisement No.174/2024.

All the provisionally shortlisted candidates are requested to download their interview letter by using their login credentials (i.e. email ID & Password) from recruitment portal through <http://ncertrec.samarth.edu.in/>.

The instructions contained in **Annexure-A** for attending the interview may also be gone through carefully.

Venue for interview:
Conference Room, First Floor,
Zakir Hussain Khand, NCERT,
Sri Aurobindo Marg, New Delhi-110016



उप सचिव
भर्ती-1 अनुभाग

Annexure-1

Associate Professor- Office Management/Stenography				
Sl.No.	Form No	Name	Reporting Date and Time	Remarks
1	NCERT182746	POONAM VISHWAKARMA	06/03/2025 at 02:00 PM	Eligible, subject to production of original certificates of educational qualifications, NET, category, experience, research papers, NOC (if applicable) at the time of interview.
2	NCERT191325	RAVI shankarlal AHUJA	06/03/2025 at 02:00 PM	Eligible, subject to production of original certificates of educational qualifications, NET, category, experience, research papers, NOC (if applicable) at the time of interview.
3	NCERT194350	PREETI MALIK	06/03/2025 at 02:00 PM	Eligible, subject to production of original certificates of educational qualifications, NET, category, experience, research papers, NOC (if applicable) at the time of interview.

INSTRUCTIONS TO THE CANDIDATES FOR ATTENDING INTERVIEW

1. Please produce the following documents/testimonials in support for your candidature:-
 - (a)
 - (i) One set of self-attested photocopies of certificates in support of information filled in by you in your online application.
 - (ii) **Original** degree, diplomas and other certificates of qualifications, experience certificates, matriculation/equivalent certificates in support of declaration of age, caste certificates with regard to claim for relaxations under any category as provided by the Govt. of India/NCERT and undertaking as per Annexure-III of the Advertisement.
 - (iii) **Failure to produce the required documents will result in outright rejection of the candidature.**
 - (b)
 - (i) You are also requested to bring original photo I.D proof along with a self-attested photocopy.
 - (ii) **The candidate must meet the eligibility criteria and produce the testimonials which he/she possesses as on last date of submission of application i.e. 27.08.2024.**
 - (iii) In case the candidate is employed in a Govt./PSU, and has not sent the application through proper channel, she/he must submit the written permission or 'No Objection Certificate' from the employer permitting to appear in the interview. In the absence of such document, the candidate will not be allowed to appear in the interview and no travelling allowance will be paid.
 - (iv) One latest passport size colour photograph. The photograph should be pasted in the space earmarked alongside uploaded photo.
2. **As a part of the interview, you may present your work done in the last 3-5 years in the concerned subject area, in the form of Power Point Presentation. The Power Point Presentation should not be more than 5 minutes time and for your presentation you should bring your own Pen drive/Hard discs.**
3. Your candidature for interview is provisional subject to production of aforesaid documents, failing which you will not be allowed to appear before the Selection Committee and no TA will be paid.
4. As regard the travelling expenses payable online by the Council for claiming 3rdAC train fare to-and-fro (except Rajdhani, Vande Bharat, Tejas, Shatabadi, Durunto trains etc.) or actual fare, whichever is less, will be paid to non-local candidates on production of Railway/Bus Tickets.
5. The interview letter downloaded by the candidate will be collected and retained by the NCERT on the date of interview.

6. NCERT reserves the right of postponing or deferring the date and time of interview for which due intimation will be sent to you. However, no claim will be entertained against cancellation charges of tickets or otherwise.
7. If any of the particulars stated by you in the online application form is found incomplete or wrong on verification, or if you are found to have willfully suppressed the material information relevant for the consideration of your case without prejudice to any other action that may be taken in consequences thereof, your candidature will summarily be rejected and you will not be allowed to appear in the interview.
8. Please note that the Selection Committee Meeting may continue till late evening or may extend on the following day.
9. You are also required to bring NET exemption certificate from the University concerned in original. **(applicable for Assistant Professor only)**
