Circular

Subject: Typing Test for the post of Lower Division Clerk (LDC) under LDE quota as per Revised RR 2017 at NCERT Hqrs.

Typing test for the post of Lower Division Clerk (LDC) under LDE quota as per Revised RR 2017 at NCERT Hqrs. is scheduled to be held on 10-06-2020 in Publication Division DTP Room NCERT, New Delhi from 9.00 A.M onwards.

The following candidates have been found eligible for the said examination:

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Roll. No</th>
<th>Name of the eligible candidate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3001</td>
<td>Sh. Manish Kumar Mudgal</td>
</tr>
<tr>
<td>2</td>
<td>3004</td>
<td>Sh. Amit Kumar</td>
</tr>
<tr>
<td>3</td>
<td>3008</td>
<td>Sh. Sanjay Kumar</td>
</tr>
<tr>
<td>4</td>
<td>3011</td>
<td>Sh. Chandershekhar</td>
</tr>
<tr>
<td>5</td>
<td>3012</td>
<td>Sh. Sunil Kumar</td>
</tr>
<tr>
<td>6</td>
<td>3013</td>
<td>Sh. Manoj Kumar Dhyani</td>
</tr>
<tr>
<td>7</td>
<td>3014</td>
<td>Sh. Rachit Sharma</td>
</tr>
<tr>
<td>8</td>
<td>3015</td>
<td>Sh. Shivam Kashyap</td>
</tr>
</tbody>
</table>

The candidates are requested to download their Admit Card enclosed with this circular.

Head, ICT, CHET with the request to upload it on the NCERT Website. (Soft copy has also been sent to you by e-mail).
Subject: Recruitment to the post of LDC (LDE) in NCERT

Reference his/her application for the post of LDC, (LDE) in the Pay Band – I i.e. Rs.5200-20200 with Grade pay of Rs.1900/- (Revised) in NCERT and the written examination. He/she is hereby informed that the type test/typing skill test on computer (Typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi corresponding to 10500 KDPH on an average of 5 key depression for each word is required to qualify the skill test) for the post of LDC (LDE) will be held on **June 10, 2020 at 9.00am** at NCERT New Delhi as per the details given below

<table>
<thead>
<tr>
<th>Roll No</th>
<th>Name of the Candidate</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>3015</td>
<td>Sh. Shivam Kashyap</td>
<td>Publication Division 2nd Floor</td>
</tr>
</tbody>
</table>

Signature of the candidate

Name of the Candidate (in capital letters)

Signature of the Official of NCERT

**THIS ADMISSION CARD HAS TO BE HANDED OVER TO THE NCERT OFFICIAL AT THE TIME OF TEST. NO TA/DA WILL BE PAID FOR APPEARING IN THIS TEST.**

**Instructions for candidates**

1. No candidate will be admitted to the test without this Admission Card under any circumstances.
2. The Admission Card containing instructions will be collected by the invigilator/supervisor after verification of the candidate.
3. **She/he is permitted provisionally subject to verification of eligibility criteria etc. as per the advertisement for this examination.**
4. The candidate must paste his/her attested latest passport size photograph in the space provided in the admit card.
5. Any attempt for impersonation will disqualify the candidature.
6. **Candidate is required to report at 9.00 am on the day of the type test.**
7. The candidate will be required to bring all the original documents as well as an attested copies of each one of them to justify his/her claim for the candidature without which she/he will not be allowed to appear at the test.
8. Also read and download instructions overleaf carefully and bring all the documents asked in the instructions.
More Instructions for candidates

Please bring the following documents at the time of type test and follow other instructions written below:

1. Bring Admit Card downloaded from web site with self attested photograph.
2. All the conditions as laid down in Admit Card must be fulfilled.
3. Punctuality at the time of type test needs to be maintained and no excuse for fulfilling any of the above conditions would be entertained.
4. In case of any dispute the decision of Director, NCERT would be final and will have to be accepted by the candidate.
5. NCERT will not be responsible for late receipt or non receipt of the information for appearing for type test, as the list of candidates with these conditions is also available on NCERT website.

INSTRUCTIONS FOR THE TYPE TEST

1. Type test will be of 10 Minutes durations. The candidate can uniformly opt for one language only i.e. English in Times New Roman or Hindi in Unicode/Krutidev/Mangal font. The candidate will begin on saying **START** and will finish on saying **STOP**. Not following instructions of the invigilator will disqualify the candidate.

2. The candidate will type his/her name, father’s name and the Roll No in the space provided in the test paper before beginning the test only on first page. On rest pages the candidate will fill required columns with pen after completion of the test.

3. The candidate and the invigilators will sign all the pages of the type test after completion of type test.

4. Use of Short cut Keys of the computer is strictly prohibited and the use of short cut keys will disqualify the candidate.

5. The candidate will not touch any setting/icon in the computer. Touching/shifting of these settings/icons will disqualify the candidate.

6. Copy/paste will disqualify the candidature.

7. The candidates are under CCTV surveillance.

8. There is no scope of change of computer or the keyboard that is allotted to the candidate for the type test. There is no scope of auto correction in the test.

9. English typing is to be done on 12 pt. Font in 1.5 line spacing and Hindi typing is to be done on 16 pt. font in double space..

10. The candidate has to type the paragraphs as have been given in the test paper. Even if any word/letter is written wrongly in our text paper, it is to be typed in the same way. Correcting the text/letter/word by the candidate will be treated as a mistake in typing. Spacing between the words will have to be same as has been provided in our paper. There is negative marking in type test.

11. If a candidate types the whole text provided to the candidate, he/she may start again from the start of the paragraph in the remaining time.

COE
टंकण परीक्षा हेतु आवश्यक दिशा निर्देश

1. टंकण परीक्षा दस मिनट की होगी। आम्यथरी 'स्टार्ट' कहने पर प्रारंभ करेगा एवं 'स्टोप' कहने पर समाप्त करेगा। निर्देशों का पालन न करने वाले आम्यथरी की पात्रता रद्द कर दी जाएगी।

2. आम्यथरी केवल प्रथम पृष्ठ पर अपना नाम, एवं अपना रोल नंबर दिए गए स्थान पर अंकित करेगा जो परीक्षा प्रारंभ होने से पूर्व किया जाएगा।

3. आम्यथरी एवं निरीक्षक दोनों परीक्षा समाप्त होने पर सभी पृष्ठों पर हस्ताक्षर करेंगे।

4. आम्यथरी कम्यूटर की किसी भी कुंजी अथवा व्यवस्था को नहीं छुपाएँ/बदलें। किसी भी व्यवस्था में छेड़छाड़ पर आम्यथरी की पात्रता निरस्त कर दी जाएगी।

5. किसी भी प्रकार की नकल एवं चिपकाना (copy/paste) पात्रता को निरस्त कर देगा।

6. सभी आम्यथरी सी.सी.टी.बी. की निगरानी में है।

7. कम्यूटर अथवा उसके किसी भी भाग में वार्ता की कोई समस्या नहीं है। आम्यथरी को दिए गए कम्यूटर पर ही कार्य करना है।

8. हिंदी टंकण 16 बिंदु फॉन्ट पर दो स्पेस में करना है।

9. आम्यथरी टंकण हेतु हिंदी/अंग्रेजी में से केवल एक भाषा में टंकण कर सकता है और कम्यूटर पर उपलब्ध फॉन्ट में से एक में कर सकता है।

10. आम्यथरी को गद्यांश जस का तस्वीर टक्कर करना है। यदि कोई अक्षर/शब्द गलत लिखा है तो उसे गलत ही टक्कर करना है। उसे ठीक करके टक्कर करने पर उसे गलत माना जाएगा।

11. यदि कोई आम्यथरी दिया गया पूरा गद्यांश टक्कर कर लेता है तो वह उसी को बचे समय में पुनः टक्कर कर सकता है।
NATIONAL COUNCIL OF EDUCATIONAL RESEARCH & TRAINING
SRI AUROBINDO MARG, NEW DELHI – 110016

Roll Number 3013

ADMISSION CARD (Type Test LDC,LDE)

Subject: Recruitment to the post of LDC (LDE) in NCERT

Reference his/her application for the post of LDC(LDE) in the Pay Band – I i.e. Rs.5200-20200 with Grade pay of Rs.1900/- (Revised) in NCERT and the written examination. He/she is hereby informed that the type test/typing skill test on computer (Typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi corresponding to 10500 KDPH on an average of 5 key depression for each word is required to qualify the skill test) for the post of LDC(LDE) will be held on June 10, 2020 at 9.00am at NCERT New Delhi as per the details given below

<table>
<thead>
<tr>
<th>Roll No</th>
<th>Name of the Candidate</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>3013</td>
<td>Sh. Manoj Kumar Dhyani</td>
<td>Publication Division 2nd Floor</td>
</tr>
</tbody>
</table>

Signature of the candidate

Name of the Candidate (in capital letters)

Signature of the Official of NCERT

THIS ADMISSION CARD HAS TO BE HANDED OVER TO THE NCERT Official AT THE TIME OF TEST. NO TA/DA WILL BE PAID FOR APPEARING IN THIS TEST.

Instructions for candidates

1. No candidate will be admitted to the test without this Admission Card under any circumstances.
2. The Admission Card containing instructions will be collected by the invigilator/supervisor after verification of the candidate.
3. She/he is permitted provisionally subject to verification of eligibility criteria etc. as per the advertisement for this examination.
4. The candidate must paste his/her attested latest passport size photograph in the space provided in the admit card.
5. Any attempt for impersonation will disqualify the candidature.
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7. The candidate will be required to bring all the original documents as well as an attested copies of each one of them to justify his/her claim for the candidature without which she/he will not be allowed to appear at the test.
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More Instructions for candidates

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2. The candidate will type his/her name, father’s name and the Roll No in the space provided in the test paper before beginning the test only on first page. On rest pages the candidate will fill required columns with pen after completion of the test.
3. The candidate and the invigilators will sign all the pages of the type test after completion of type test.
4. Use of Short cut Keys of the computer is strictly prohibited and the use of short cut keys will disqualify the candidate.
5. The candidate will not touch any setting/icon in the computer. Touching/shiftling of these settings/icons will disqualify the candidate.
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7. The candidates are under CCTV surveillance.
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9. English typing is to be done on 12 pt. Font in 1.5 line spacing and Hindi typing is to be done on 16 pt. font in double space.
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COE
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1. टंकण परीक्षा दस मिनट की होगी। अभ्यर्थी ‘स्टार्ट’ कहने पर प्रारंभ करेगा एवं स्टॉप कहने पर समाप्त करेगा। मान्यता का पालन न करनेवाले अभ्यर्थी की पात्रता रद्द कर दी जाएगी।

2. अभ्यर्थी केवल प्रथम पृष्ठ पर अपना नाम, एवं अपना रोल नम्बर दिए गए स्थान पर अंकित करेगा जो परीक्षा प्रारंभ होने से पूर्व किया जाएगा।

3. अभ्यर्थी एवं निरीक्षक दोनों परीक्षा समाप्त होने पर सभी पृष्ठों पर हस्ताक्षर करेंगे।

4. अभ्यर्थी कम्प्यूटर की किसी भी कुंजी अथवा व्यवस्था को नहीं छुपाएगा/बदलेगा। किसी भी व्यवस्था में छेड़छाड़ पर अभ्यर्थी की पात्रता निरस्त कर दी जाएगी।

5. किसी भी प्रकार की नकल एवं चिपकाना (copy/paste) पात्रता को निरस्त कर देगा।

6. सभी अभ्यर्थी सी.सी.टी.वी की निगरानी में है।

7. कम्प्यूटर अथवा उसके किसी भी भाग में परिवर्तन की कोई समावना नहीं है। अभ्यर्थी को दिए गए कम्प्यूटर पर ही कार्य करना है।

8. हिन्दी टंकण 16 बिंदु फोन्ट पर दो स्पेस में करना है।

9. अभ्यर्थी टंकण हेतु हिन्दी/अंग्रेजी में से केवल एक माषा में टंकण कर सकता है और आधीजार पर उपलब्ध फोन्ट में से एक में कर सकता है।

10. अभ्यर्थी को गद्यांश में जाप का तस्किट करना है। यदि कोई अशर/अशंक गलत लिखा है तो उसे गलत ही टंकित करना है। उसे ठीक करके टंकित करने पर उसे गलती माना जाएगा।

11. यदि कोई अभ्यर्थी दिया गया पूरा गद्यांश टंकित कर लेता है तो वह उसी को बचे समय में पुनः टंकित कर सकता है।
Roll Number 3004

ADMISSION CARD (Type Test LDC,LDE)

Subject: Recruitment to the post of LDC (LDE) in NCERT

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<table>
<thead>
<tr>
<th>Roll No</th>
<th>Name of the Candidate</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>3004</td>
<td>Sh. Amit Kumar</td>
<td>Publication Division 2nd Floor</td>
</tr>
</tbody>
</table>

Signature of the candidate

Name of the Candidate (in capital letters)

Signature of the Official of NCERT

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3. The candidate and the invigilators will sign all the pages of the type test after completion of type test.
4. Use of Short cut Keys of the computer is strictly prohibited and the use of short cut keys will disqualify the candidate.
5. The candidate will not touch any setting/icon in the computer. Touching/shifting of these settings/icons will disqualify the candidate.
6. Copy/paste will disqualify the candidature.
7. The candidates are under CCTV surveillance.
8. There is no scope of change of computer or the keyboard that is allotted to the candidate for the type test. There is no scope of auto correction in the test.
9. English typing is to be done on 12 pt. Font in 1.5 line spacing and Hindi typing is to be done on 16 pt. font in double space.
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COE
टंकण परीक्षा हेतु आवश्यक दिशा निर्देश

1. टंकण परीक्षा दस मिनट की होगी। अभ्यर्थी स्टार्ट करने पर प्रारंभ करेगा एवं स्टॉप करने पर समाप्त करेगा। निर्देशों का पालन न करने वाले अभ्यर्थी की पात्रता रद्द कर दी जाएगी।

2. अभ्यर्थी केवल प्रश्न पूछते पर अपना नाम, एवं अपना शीर्ष नम्बर दिए गए स्थान पर अंकित करेगा जो परीक्षा प्रारंभ होने से पूर्व किया जाएगा।

3. अभ्यर्थी एवं निरीक्षक दोनों परीक्षा समाप्त होने पर सभी पृष्ठों पर हस्ताक्षर करें।

4. अभ्यर्थी कम्प्यूटर की किसी भी कृत्रिम अथवा व्यवस्था को नहीं छुपाएँ जा सकते। किसी भी व्यवस्था में छड़ते-छूटे पर अभ्यर्थी की पात्रता निरस्त कर दी जाएगी।

5. किसी भी प्रकार की नकल एवं चिपकाना (copy/paste) पात्रता को निरस्त कर देगा।

6. सभी अभ्यर्थी सी.सी.टी.वी. की निगरानी में हैं।

7. कम्प्यूटर अथवा उसके किसी भी भाग में परिवर्तन की कोई समस्या नहीं है। अभ्यर्थी को दिए गए कम्प्यूटर पर ही कार्य करना है।

8. हिंदी टंकण 16 बिन्दु फोन्ट पर दो स्पेस में करना है।

9. अभ्यर्थी टंकण हेतु हिंदी/अंग्रेजी में से केवल एक भाषा में टंकण कर सकता है और कम्प्यूटर पर उपलब्ध फोन्ट में से एक में कर सकता है।

10. अभ्यर्थी को गद्यांश जो का तस्कर टिकाता है। यदि कोई अक्षर/शब्द गलत लिखा है तो उसे गलत ही टिकाया जाए जाएगा। हमें ठीक करने के लिए उसे गलती उसे निबंध कराने का आदेश दिया जाएगा।

11. यदि कोई अभ्यर्थी दिया गया पूरा गद्यांश टिकाया जाए तो वह उसे को बचे समय में पुनः टिकाया जा सकता है।
NATIONAL COUNCIL OF EDUCATIONAL RESEARCH & TRAINING
SRI AUROBINDO MARG, NEW DELHI – 110016

Roll Number 3012

ADMISSION CARD (Type Test LDC/LDE)

Subject: Recruitment to the post of LDC (LDE) in NCERT

Reference his/her application for the post of LDC, (LDE) in the Pay Band – I i.e. Rs.5200-20200 with Grade pay of Rs.1900/- (Revised) in NCERT and the written examination. He/she is hereby informed that the type test/typing skill test on computer (Typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi corresponding to 10500 KDPH on an average of 5 key depression for each word is required to qualify the skill test) for the post of LDC(LDE) will be held on June 10, 2020 at 9.00am at NCERT New Delhi as per the details given below

<table>
<thead>
<tr>
<th>Roll No</th>
<th>Name of the Candidate</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>3012</td>
<td>Sh. Sunil Kumar</td>
<td>Publication Division 2nd Floor</td>
</tr>
</tbody>
</table>

Signature of the candidate

Signature of the Official of NCERT

THIS ADMISSION CARD HAS TO BE HANDED OVER TO THE NCERT Official AT THE TIME OF TEST. NO TA/DA WILL BE PAID FOR APPEARING IN THIS TEST.

Instructions for candidates

1. No candidate will be admitted to the test without this Admission Card under any circumstances.
2. The Admission Card containing instructions will be collected by the invigilator/supervisor after verification of the candidate.
3. She/he is permitted provisionally subject to verification of eligibility criteria etc. as per the advertisement for this examination.
4. The candidate must paste his/her attested latest passport size photograph in the space provided in the admit card.
5. Any attempt for impersonation will disqualify the candidature.
6. Candidate is required to report at 9.00 am on the day of the type test.
7. The candidate will be required to bring all the original documents as well as an attested copies of each one of them to justify his/her claim for the candidature without which she/he will not be allowed to appear at the test.
8. Also read and download instructions overleaf carefully and bring all the documents asked in the instructions.
More Instructions for candidates

Please bring the following documents at the time of type test and follow other instructions written below:

1. Bring Admit Card downloaded from web site with self attested photograph.
2. All the conditions as laid down in Admit Card must be fulfilled.
3. Punctuality at the time of type test needs to be maintained and no excuse for fulfilling any of the above conditions would be entertained.
4. In case of any dispute the decision of Director, NCERT would be final and will have to be accepted by the candidate.
5. NCERT will not be responsible for late receipt or non receipt of the information for appearing for type test, as the list of candidates with these conditions is also available on NCERT website.

INSTRUCTIONS FOR THE TYPE TEST

1. Type test will be of 10 Minutes durations. The candidate can uniformly opt for one language only i.e. English in Times New Roman or Hindi in Unicode/Krutidev/Mangal font. The candidate will begin on saying **START** and will finish on saying **STOP**. Not following instructions of the invigilator will disqualify the candidate.
2. The candidate will type his/her name, father’s name and the Roll No in the space provided in the test paper before beginning the test only on first page. On rest pages the candidate will fill required columns with pen after completion of the test.
3. The candidate and the invigilators will sign all the pages of the type test after completion of type test.
4. Use of Short cut Keys of the computer is strictly prohibited and the use of short cut keys will disqualify the candidate.
5. The candidate will not touch any setting/ icon in the computer. Touching/shifting of these settings/icons will disqualify the candidate.
6. Copy/paste will disqualify the candidature.
7. The candidates are under CCTV surveillance.
8. There is no scope of change of computer or the keyboard that is allotted to the candidate for the type test. There is no scope of auto correction in the test.
9. English typing is to be done on 12 pt. Font in 1.5 line spacing and Hindi typing is to be done on 16 pt. font in double space..
10. The candidate has to type the paragraphs as have been given in the test paper. Even if any word/letter is written wrongly in our text paper, it is to be typed in the same way. Correcting the text/letter/word by the candidate will be treated as a mistake in typing. Spacing between the words will have to be same as has been provided in our paper. There is negative marking in type test.
11. If a candidate types the whole text provided to the candidate, he/she may start again from the start of the paragraph in the remaining time.

COE
टंकन परीक्षा हेतु आवश्यक दिशा निर्देश

1. टंकन परीक्षा दस मिनट की होगी। अभ्यर्थी ‘स्टार्ट’ कहने पर प्रारंभ करेगा एवं ‘स्टॉप’ कहने पर समाप्त करेगा। निर्देशों का पालन न करने वाले अभ्यर्थी की पारंपरिक रूप से दूसरा कर दिया जाएगा।

2. अभ्यर्थी केवल प्रथम पृष्ठ पर अपना नाम, एवं एक ही नंबर दिए गए स्थान पर अंकित करेगा जो परीक्षा प्रारंभ होने से पूर्व किया जाएगा।

3. अभ्यर्थी एवं निरीक्षक दोनों परीक्षा समाप्त होने पर सभी पृष्ठों पर हस्ताक्षर करेंगे।

4. अभ्यर्थी कम्प्यूटर की किसी भी कुंजी अथवा व्यवस्था को नहीं छूएँगा/बदलेगा। किसी भी व्यवस्था में छेड़छाड़ पर अभ्यर्थी की पारंपरिक निर्देश कर दी जाएगी।

5. किसी भी प्रकार की नकल एवं विपक्ष कार्य (copy/paste) पारंपरिक नाम कर देगा।

6. सभी अभ्यर्थी सी.सी.टी.वी. की निगरानी में है।

7. कम्प्यूटर अथवा उसके किसी भी भाग में परिवर्तन की कोई समस्या नहीं है। अभ्यर्थी को दिए गए कम्प्यूटर पर ही कार्य करना है।

8. हिन्दी टंकन 16 बिन्दु फोन्ट पर दो स्पेस में करना है।

9. अभ्यर्थी टंकन हेतु हिन्दी/अंग्रेज़ी में से केवल एक भाषा में टंकन कर सकता है और कम्प्यूटर पर उपलब्ध फोन्ट में से एक में कर सकता है।

10. अभ्यर्थी को गद्यक्ष जस्ता का तस्मान टंकित करना है। यदि कोई अक्षर/शब्द गलत लिखा है तो उसे गलत ही टॉक्सित करना है। उसे ठीक करके टंकित करने पर उसे गलती माना जाएगा।

11. यदि कोई अभ्यर्थी दिया गया पूरा गद्यक्ष टंकित कर लेता है तो वह उसी को बचे समय में पुनः टंकित कर सकता है।
NATIONAL COUNCIL OF EDUCATIONAL RESEARCH & TRAINING
SRI AUBOBINDO MARG, NEW DELHI – 110016

Roll Number 3014

ADMISSION CARD (Type Test LDC,LDE)

Subject: Recruitment to the post of LDC (LD) in NCERT

Reference his/her application for the post of LDC,(LDE) in the Pay Band – I i.e. Rs.5200-20200 with Grade pay of Rs.1900/- (Revised) in NCERT and the written examination. He/she is hereby informed that the type test/typing skill test on computer (Typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi corresponding to 10500 KDPH on an average of 5 key depression for each word is required to qualify the skill test) for the post of LDC(LDE) will be held on **June 10, 2020 at 9.00am** at NCERT New Delhi as per the details given below

<table>
<thead>
<tr>
<th>Roll No</th>
<th>Name of the Candidate</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>3014</td>
<td>Sh. Rachit Sharma</td>
<td>Publication Division 2nd Floor</td>
</tr>
</tbody>
</table>

Signature of the candidate

Name of the Candidate (in capital letters)

Signature of the Official of NCERT

THIS ADMISSION CARD HAS TO BE HANDED OVER TO THE NCERT Official AT THE TIME OF TEST. NO TA/DA WILL BE PAID FOR APPEARING IN THIS TEST.

**Instructions for candidates**

1. No candidate will be admitted to the test without this Admission Card under any circumstances.
2. The Admission Card containing instructions will be collected by the invigilator/supervisor after verification of the candidate.
3. **She/he is permitted provisionally subject to verification of eligibility criteria etc. as per the advertisement for this examination.**
4. The candidate must paste his/her attested latest passport size photograph in the space provided in the admit card.
5. Any attempt for impersonation will disqualify the candidature.
6. **Candidate is required to report at 9.00 am on the day of the type test.**
7. The candidate will be required to bring all the original documents as well as an attested copies of each one of them to justify his/her claim for the candidature without which she/he will not be allowed to appear at the test.
8. Also read and download instructions overleaf carefully and bring all the documents asked in the instructions.
More Instructions for candidates

Please bring the following documents at the time of type test and follow other instructions written below:

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2. All the conditions as laid down in Admit Card must be fulfilled.
3. Punctuality at the time of type test needs to be maintained and no excuse for fulfilling any of the above conditions would be entertained.
4. In case of any dispute the decision of Director, NCERT would be final and will have to be accepted by the candidate.
5. NCERT will not be responsible for late receipt or non receipt of the information for appearing for type test, as the list of candidates with these conditions is also available on NCERT website.

INSTRUCTIONS FOR THE TYPE TEST

1. Type test will be of 10 Minutes durations. The candidate can uniformly opt for one language only i.e. English in Times New Roman or Hindi in Unicode/Krutidev/Mangal font. The candidate will begin on saying START and will finish on saying STOP. Not following instructions of the invigilator will disqualify the candidate.
2. The candidate will type his/her name, father’s name and the Roll No in the space provided in the test paper before beginning the test only on first page. On rest pages the candidate will fill required columns with pen after completion of the test.
3. The candidate and the invigilators will sign all the pages of the type test after completion of type test.
4. Use of Short cut Keys of the computer is strictly prohibited and the use of short cut keys will disqualify the candidate.
5. The candidate will not touch any setting/icon in the computer. Touching/shift of these settings/icons will disqualify the candidate.
6. Copy/paste will disqualify the candidature.
7. The candidates are under CCTV surveillance.
8. There is no scope of change of computer or the keyboard that is allotted to the candidate for the type test. There is no scope of auto correction in the test.
9. English typing is to be done on 12 pt. Font in 1.5 line spacing and Hindi typing is to be done on 16 pt. font in double space.
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11. If a candidate types the whole text provided to the candidate, he/she may start again from the start of the paragraph in the remaining time.

COE
टंकण परीक्षा हेतु आवश्यक दिशा निर्देश

1. टंकण परीक्षा दस मिनट की होगी। अभ्यर्थी ‘स्टार्ट’ कहने पर प्रारंभ करेगा एवं ‘स्टॉप’ कहने पर समाप्त करेगा। निरीक्षण का पालन न करने वाले अभ्यर्थी की पात्रता रद्द कर दी जाएगी।

2. अभ्यर्थी केवल प्रथम पृष्ठ पर अपना नाम, एवं अपना रोल नब्बर दिए गए स्थान पर अंकित करेगा जो परीक्षा प्रारम्भ होने से पूर्व किया जाएगा।

3. अभ्यर्थी एवं निरीक्षक दोनों परीक्षा समाप्त होने पर सभी पृष्ठों पर हस्ताक्षर करेंगे।

4. अभ्यर्थी कम्प्यूटर की किसी भी कुंजी अथवा व्यवस्था को नहीं छुटाएं/बदलें। किसी भी व्यवस्था में छेदंछाड़ पर अभ्यर्थी की पात्रता निरस्त कर दी जाएगी।

5. किसी भी प्रकार की नकल एवं पिचपिना (copy/paste) पात्रता को निरस्त कर देगा।

6. सभी अभ्यर्थी एच.डी., टी.डी., जी. की निगरानी में है।

7. कम्प्यूटर अथवा उसके किसी भी भाग में परिवर्तन की कोई सम्भावना नहीं है। अभ्यर्थी को दिए गए कम्प्यूटर पर ही कार्य करना है।

8. हिंदी टंकण 16 बिन्दु फोन्ट पर दो स्पेस में करना है।

9. अभ्यर्थी टंकण हेतु हिंदी/अंग्रेजी में से केवल एक भाषा में टंकण कर सकता है और कम्प्यूटर पर उपलब्ध फोन्ट में से एक में कर सकता है।

10. अभ्यर्थी को मद्यांश ज़स्ता का तस्कर किया जाएगा। यदि कोई अक्षर/शब्द गलत लिखा है तो उसे गलत ही टंकित करना है। उसे ठीक करके टंकित करने पर उसे गलती माना जाएगा।

11. यदि कोई अभ्यर्थी दिया गया पूरा मद्यांश टंकित कर लेता है तो वह उसी को बजे समय में पुनः टंकित कर सकता है।
NATIONAL COUNCIL OF EDUCATIONAL RESEARCH & TRAINING
SRI AUROBINDO MARG, NEW DELHI – 110016

Roll Number 3001

ADMISSION CARD (Type Test LDC, LDE)

Subject: Recruitment to the post of LDC (LDE) in NCERT

Reference his/her application for the post of LDC, (LDE) in the Pay Band – I i.e. Rs.5200-20200 with Grade pay of Rs.1900/- (Revised) in NCERT and the written examination. He/she is hereby informed that the type test/typing skill test on computer (Typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi corresponding to 10500 KDPH on an average of 5 key depression for each word is required to qualify the skill test) for the post of LDC(LDE) will be held on June 10, 2020 at 9.00am at NCERT New Delhi as per the details given below

<table>
<thead>
<tr>
<th>Roll No</th>
<th>Name of the Candidate</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>3001</td>
<td>Sh. Manish Kumar Mudgal</td>
<td>Publication Division 2nd Floor</td>
</tr>
</tbody>
</table>

Signature of the candidate ______________

Name of the Candidate (in capital letters) ______________

Signature of the Official of NCERT ______________

THIS ADMISSION CARD HAS TO BE HANDED OVER TO THE NCERT Official AT THE TIME OF TEST. NO TA/DA WILL BE PAID FOR APPEARING IN THIS TEST.

Instructions for candidates

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COE
टंकण परीक्षा हेतु आवश्यक दिशा निर्देश

1. टंकण परीक्षा दस मिनट की होगी। अभ्यर्थी ‘स्टार्ट’ कहने पर प्रारंभ करेगा एवं ‘स्टोप’ कहने पर समाप्त करेगा। निर्देशों का पालन न करने वाले अभ्यर्थी की पात्रता रद्द कर दी जाएगी।

2. अभ्यर्थी केवल प्रथम पृष्ठ पर अपना नाम, एवं अपना शील नम्बर दिए गए स्थान पर अंकित करेगा जो परीक्षा प्रारंभ होने से पूर्व किया जाएगा।

3. अभ्यर्थी एवं निरोधक दोनों परीक्षा समाप्त होने पर सभी पृष्ठों पर हस्ताक्षर करेंगे।

4. अभ्यर्थी कंप्यूटर की किसी भी कंप्यूटर व्यवस्था को नहीं छुपाएगा। किसी भी व्यवस्था में छोड़ना पर अभ्यर्थी की पात्रता निरस्त कर दी जाएगी।

5. किसी भी प्रकार की नकल एवं चिपकाना (copy/paste) पात्रता को निरस्त कर देगा।

6. सभी अभ्यर्थी नी.ती.वी. की निगरानी में है।

7. कंप्यूटर अथवा उसके किसी भी भाग में परिवर्तन की कोई समायोजन नहीं है। अभ्यर्थी को दिए गए कंप्यूटर पर ही कार्य करना है।

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10. अभ्यर्थी को गद्यांश जोन का तस्तेंटिक करना है। यदि कोई अक्षर/बच्च गलत लिखा है तो उसे गलत ही टंकित करना है। उसे ठीक करके टंकित करने पर उसे गलती माना जाएगा।

11. यदि कोई अभ्यर्थी दिया गया पूरा गद्यांश टंकित कर लेता है तो वह उसी को बचे समय में पुनः टंकित कर सकता है।
ADMISSION CARD (Type Test LDC, LDE)

Subject: Recruitment to the post of LDC (LDE) in NCERT

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<tr>
<th>Roll No</th>
<th>Name of the Candidate</th>
<th>Venue</th>
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<tbody>
<tr>
<td>3008</td>
<td>Sh. Sanjay Kumar</td>
<td>Publication Division 2nd Floor</td>
</tr>
</tbody>
</table>

Signature of the candidate

Name of the Candidate (in capital letters)

Signature of the Official of NCERT

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COE
टंकण परीक्षा हेतु आवश्यक दिशा निदेश

1. टंकण परीक्षा दस मिनट की होगी। अभ्यर्थी 'स्टार्ट' कहने पर प्रारंभ करेगा एवं 'स्टॉप' कहने पर समाप्त करेगा। निरीक्षक का पालन न करने वाले अभ्यर्थी की पात्रता रद्द कर दी जाएगी।

2. अभ्यर्थी केवल प्रश्न पूर्ण रूप से अपना नाम, एवं अपना रोल नंबर दिए गए स्थान पर अंकित करेगा जो परीक्षा प्रारंभ होने से पूर्व किया जाएगा।

3. अभ्यर्थी एवं निरीक्षक दोनों परीक्षा समाप्त होने पर सभी पृष्ठों पर हस्ताक्षर करेंगे।

4. अभ्यर्थी कम्प्यूटर की किसी भी कुंजी अथवा व्यवस्था को नहीं छुपाएगा/बदलेगा। किसी भी व्यवस्था में छेड़छाड़ पर अभ्यर्थी की पात्रता निरस्त कर दी जाएगी।

5. किसी भी प्रकार की नकल एवं विपक्षकार (copy/paste) पात्रता को निरस्त कर देगा।

6. सभी अभ्यर्थी सी.सी.टी.वी. की निगरानी में है।

7. कम्प्यूटर अथवा उसके किसी भी भाग में परिवर्तन की कोई समस्या नहीं है। अभ्यर्थी को दिए गए कम्प्यूटर पर ही कार्य करना है।

8. हिंदी टंकण 16 बिंदु फॉन्ट पर दो स्पेस में करना है।

9. अभ्यर्थी टंकण हेतु हिंदी/अंग्रेजी में से केवल एक भाषा में टंकण कर सकता है और कम्प्यूटर पर उपलब्ध फॉन्ट में से एक में कर सकता है।

10. अभ्यर्थी को गंभीर त्योहार का तस्कित करता है। यदि कोई अदाराष्ट्र लिखा है तो उसे गलत ही टंकित करना है। उसे ठीक करने तक टंकित करने पर उसे गलती माना जाएगा।

11. यदि कोई अभ्यर्थी दिया गया पूरा गंभीर टंकित कर लेता है तो वह उसी को बचे समय में पुन: टंकित कर सकता है।
NATIONAL COUNCIL OF EDUCATIONAL RESEARCH & TRAINING
SRI AUROBINDO MARG, NEW DELHI – 110016

Roll Number 3011

ADMISSION CARD (Type Test LDC,LDE)

Subject: Recruitment to the post of LDC (LDE) in NCERT

Reference his/her application for the post of LDC,(LDE) in the Pay Band – I i.e. Rs.5200-20200 with Grade pay of Rs.1900/- (Revised) in NCERT and the written examination. He/she is hereby informed that the type test/typing skill test on computer (Typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi corresponding to 10500 KDPH on an average of 5 key depression for each word is required to qualify the skill test) for the post of LDC(LDE) will be held on June 10, 2020 at 9.00am at NCERT New Delhi as per the details given below

<table>
<thead>
<tr>
<th>Roll No</th>
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<tbody>
<tr>
<td>3011</td>
<td>Sh. Chandershekhari</td>
<td>Publication Division 2nd Floor</td>
</tr>
</tbody>
</table>

Signature of the candidate

Name of the Candidate (in capital letters)

Signature of the Official of NCERT

THIS ADMISSION CARD HAS TO BE HANDED OVER TO THE NCERT OFFICIAL AT THE TIME OF TEST. NO TA/DA WILL BE PAID FOR APPEARING IN THIS TEST.

Instructions for candidates

1. No candidate will be admitted to the test without this Admission Card under any circumstances.
2. The Admission Card containing instructions will be collected by the invigilator/supervisor after verification of the candidate.
3. She/he is permitted provisionally subject to verification of eligibility criteria etc. as per the advertisement for this examination.
4. The candidate must paste his/her attested latest passport size photograph in the space provided in the admit card.
5. Any attempt for impersonation will disqualify the candidature.
6. Candidate is required to report at 9.00 am on the day of the type test.
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टंकण परीक्षा हेतु आवश्यक दिशा निर्देश

1. टंकण परीक्षा दस मिनट की होगी। अभ्यर्थी रॉटार्ड कहने पर प्रारंभ करेगा एवं स्टॉप कहने पर समाप्त करेगा। निर्देशों का पालन न करने वाले अभ्यर्थी की पात्रता रद्द कर दी जाएगी।

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3. अभ्यर्थी एवं निरीक्षक दोनों परीक्षा समाप्त होने पर सभी पृष्ठों पर हर्षताक्षर करेंगे।

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