F.No. 1-10/ /2026-27/ COE/DEL/
National Council of Educational Research and Training
Sri Aurobindo Marg, New Delhi-110016
(Controller of Examination)

Date: 05th November,2026

Notification

Subject: Skill Test for engagement of DTP Operator in PAC/PAB approved programmes purely on contract basis —reg.

NCERT will conduct a walk-in-skill test to prepare a panel for engagement of 19 DTP Operators on purely contractual basis in different PAC/PAB approved Programmes for 2026-27 upto 31 March, 2027, likely to be extended further. The Details of the essential and desirable qualifications are as under: -

Name of the Post: DTP Operator — **Skill Test Date**: 14/11/2026 — **Registration Timing**: - 9 am to 10:30 am

Education Qualifications	• Graduation in any subject and One year Diploma/Certificate course in Desk Top Publishing from a recognized institute. **OR** • Senior secondary certificate in any subject and One year Diploma/Certificate course in Desk Top publishing from a recognized institute and three years of experience in DTP
Desirable	• Proficiency in Adobe Creative cloud suite (In Design, Photoshop, Illustrator, Coral Draw, etc.) Equation Editors, Office Package (Word, Excel, Power Point) • Proficiency in typing both in Hindi and English or Urdu, Sanskrit other Indian languages (as the case may be)
Job Requirement	To support the Deptts./Div./Cell in preparation and finalization of manuscripts into a printable documents with supportive visuals, etc.
Age Limit	Not more than 45 years/not more than 65 years in case of retired person from government organization (Relaxation as per GoI norms)
Tenure	Upto 31st March, 2027
Remuneration	Rs. 35,000/- per month

- The candidates attending the skill test will not be paid any TA/DA by the Council.
- The candidates who are already in employment should submit a "No Objection Certificate" at the time of Skill Test.
- Candidates **must carry hard copy of all original degree/diploma/certificates, Govt. issued ID** (Aadhaar/PAN/Voter ID Card etc.), **category certificate, recent passport size photograph and one set of photocopies** of all original documents duly **self-attested** in support of their claim in age, educational qualification, experience etc. at the time of registration, failing which their candidature will not be accepted.
- The total number of posts is tentative and NCERT reserves its right to increase or decrease the number of posts or to fill up any of the posts advertised without assigning any reason whatsoever.
- Cut-off date for determining Age/Experience shall be the date of registration and screening of documents.
- Assignment is purely temporary and **will not confer any claim** for regular appointment.
- Relaxation shall be applicable in age and qualification as per Govt. of India norms.
- **No registration will be allowed after 10:30 am under any circumstances.**

Controller of Examination

मो. फारूक अंसारी/Mohd. Faruq Ansari
प्रोफेसर एवं अध्यक्ष/Professor and Head
भाषा शिक्षा विभाग/Deptt. of Education in Languages
रा.शै.अ.प्र.प./NCERT
श्री अरविंदो मार्ग/Sri Aurobindo Marg
नई दिल्ली-110016/New Delhi-110016

Copy to:

- Head, DICT, CIET with request to upload the same on NCERT website
- All Heads of NIE Departments/ Divisions/Cells
- Indian Statistical Institute, Shaheed Jeet Singh Marg, New Delhi-16: for wider circulation among students through University/ Institution Website
- Indian Institute of Technology, Hauz Khas, New Delhi-16: for wider Circulation among students through University/ Institution Website
- Registrar, NIEPA, Sri Aurobindo Marg, New Delhi- 16: for Wider circulation among students through University/ Institution Website
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- Delhi Skill & Entrepreneurship University, Sector-9, Dwarka, New Delhi- 110077: for wider circulation among students through University/ Institution Website
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- Sarada Ukil School of Art, Sinhmar 66/1, Janpath, New Delhi – 110001: for wider circulation among students through University/ Institution Website
- Aditya Institute of Technology, 107/9, Kishan Garh, Vasant Kunj, New Delhi – 110070: for wider circulation among students through University/ Institution Website
- Chhotu Ram Rural Institute of Technology, kanjhawala (Ghevra), Delhi – 110081: for wider circulation among students through University/ Institution Website
- Subramania Barathi College of Science & Technology, Holambi Khurd, Delhi – 110082: for wider circulation among students through University/ Institution Website

Application

Post Applied:

Full Name (IN CAPITAL LETTERS)	:			
Father's Name	:			
Date of Birth (DD/MM/YYYY)	:		Age (up to date of Walk-in-Skill-Test)	
Mailing Address	:			
Mobile Number	:			
E-mail I.D.	:			
Whether belongs to SC/ST/ PH/ (Copy of Certificate to be produced for interview)	:			

Educational Qualifications

S.No.	Examinations	Name of the Boards/ University	% of Marks	Subjects	Year of Passing/ Award

Professional Qualifications:

S.No.	Certificate/ Diploma, etc.	Name of the Institution	% of Marks/ Grade	Specialization	Year of Passing/Award

Job / Work Experience:

S.No.	Post held	Period / Duration	Key Responsibilities

Please mention specific information, (if any) relevant to the post and not covered above

Place:

Date: Signature of the Candidate