

BIODATA

- Name and Present Position** : Dr. (Mrs) Moortimatee Samantaray
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- Date of Birth** : 27th March, 1963
- Academic and Professional Qualification** : B.sc.(Hons.),MLIS(Gold Medal)
Ph.D(Library and Information Science) (Awarded in 1996)

Professional Experience:

1. Joined as Deputy Librarian in D.L.D.I., N.C.E.R.T.,New Delhi w.e.f. 16th December,2005 till date.
2. Joined as Librarian of Janki Devi Memorial College (University of Delhi) w.e.f 1st December, 1998 to 15th December,2005.
3. Joined as Librarian in Orissa Secretariat Library (Home Department), Bhubaneswar from January 1986 to November, 1998.
4. Organised Governor House Library, Orissa.
5. Organised Orissa Information Center Library, New Delhi

Brief Activities performed in J.D.M. College :

1. Initiating Computerization of college library
2. Selection of Hardware and Software
3. Retrospective Conversion
4. Bar-coding of books
5. Generating automated membership cards

6. Issue and return of books through computer
7. Computerization of Serial data-base
8. Make available the OPAC for the readers
9. Stock verification with the help of D.C.U.
10. Internet Connectivity(Acted as the Co-ordinator)
11. Library in-charge of Women Studies Resource Center(WSRC), established as the part of the Higher Education Link Programme(HELP) between Delhi University and University of Sunderland (U.K.)
12. Organizing Annual Book Week (since 1999).
13. Arranging Orientation Program for fresher (1st year students).
14. Arranging Power-point presentations on Library activities during the visit of FOREIGN DELEGATES.
15. Took initiative in printing the brochure “KNOW YOUR LIBRARY”.

Brief activities in NCERT include:

1. Assist Head,DLDI for building a good collection for DLDI and its scientific organization in supervisory capacity and passing the bills.
2. Providing the library and information services to the users of all categories through reference and referral, document delivery etc.
3. Reviewing the current status of library automation, networking and website development through discussion with library staff and the collaborating agency respectively
4. Attending the local, national and international readers' queries on library services.
5. Achieving the objectives of DLDI by proper staff co-ordination.
6. Co-operates the Librarian in planning, organisation and management of the library work connected with different committees and different technical work in the library.
7. Assist the researchers in planning and documentation of their research projects and ensure availability of necessary documents for their work.
8. Promotes the library facilities among the outside members and officers of NCERT.
9. Attending different meetings on behalf of Head, DLDI(Like DAB and Selection of data entry operators for Resource Centers)
10. Carry-out the work assigned by the Librarian.

Teaching Experience:

Developed and launched the course “**Certificate in Library Science**” of NIOS (**National Institute of Open Schooling**) by coordinating in the preparation of the course materials both in English and Hindi and accrediting centers nation-wide in the capacity of Executive Officer (Library Science).

Name of the Institute Name of the Course Subjects Taught

- Annamalai University BLIS, MLIS Information Processing and Retrieval IGNOU BLIS Classification and Cataloguing (Both Theory and Practical)
- Delhi Library Association, Naraina, New Delhi . – MLIS – 01
- IGNOU(NISCAIR, BLIS-03, 03P)
- Meerabai Women’s Polytechnic, New Delhi Diploma in LIS Classification (Theory and Practical)
- National Institute of Open Schooling (Certificate in LIS Organization of Library Materials)

Research guidance:

1. Guided a student of PGDLAN (Post Graduate Diploma in Library Automation and Networking), IGNOU in preparing the project report entitled “ **Application of Circulation module of LS-EASE (college version of LIBSYS Software) in JDM College Library (D.U.)**”
2. Guided Ms. Sangeeta of AIIMS Library in completing the dissertation, entitled “**A Study of Consortia based resource sharing among libraries in India with particular reference to consortia in Medical Sciences**” submitted to the Alagappa University in partial fulfillment of the requirements for the degree of M.Phil. in Lib. Sc.(**AWARDED**)
3. Guided Mr. Deepak Kapoor on “**Automation of NCERT library: a case study.**”--- submitted to the Alagappa University in partial fulfillment of the requirements for the degree of M.Phil. in Lib. Sc.(**AWARDED**)
4. Guiding Mr. A. Hasan , a school librarian on “**Computerization of Government school libraries of Delhi administration in district East: A study.**”
5. Guiding Mr. Vats Chowdhury of N.C.C. L., N.B.T. on “**National Children’s Digital Library –A Plan.**”(AWARDED)
6. Guiding Mr. Prabhat Pattnaik of Institute of Engineers India on “**Information seeking behaviour of engineers/technocrats in the library of INSTITUTE OF ENGINEERS INDIA, New Delhi : A case study .**”
7. Guided Mrs. Sudesh Kumari on “**Inculcating Reading Habit among the Government School Children in West Delhi and NCF-2005: A study.**”(Submitted)
8. Guiding Mrs. Anita Kumari on “**Information seeking behaviour of research scholars of IBM INDIA RESEARCH LAB, New Delhi.**”(To be awarded)
9. Guiding Ms. Sudha on “**Library network in India: a comparative study of INFLIBNET and DELNET**”

Objectives:

- Proper planning for the institute,
- Sharp implementation of the planning,
- Taking timely feed-back from the readers regarding their level of satisfaction at the institute
- Follow-up action to plug the short-comings pointed out by the readers from time to time in order to achieve the objectives of NCERT.

Publications (Books):

1. Sociology of Librarianship (Joint Author)
2. Indian Women in Librarianship
3. Women and Law: A sourcebook for Delhi (Comp.)

Publications (Articles):

1. Cost control in a Governmental Library: Analysis of work-flow and total cost requirement .**In** Financial Management of Libraries and Information Centers. Twelfth IASLIC National Seminar, Varanasi, 1986.
2. Planning of Manpower for generating employment in state/central reference libraries in India. In IASLIC National Seminar held at Calcutta, 1987.
3. Continuing Education for Librarianship. In ILA, IASLIC, GILA, IATLIS joint seminar on “Hundred years of Library education and its future” held at Nagpur, 1987.
4. Marketing of Library service: Analysis of users’ need in Orissa Secretariat Library. **In** IASLIC National Seminar held at Calcutta, 1988.
5. Status of Librarians in Government Libraries of Orissa: A Case study. **In** IASLIC National Seminar held at Calcutta, 1990.
6. Library and Information Science Education (LISE) through distance mode in India: An overview. **In** Towards the new Information Society of Tomorrow: Innovations, challenges and impact, 49th FID Conference and Congress, Jaipur and New Delhi, 1998.
7. Preservation and management of digital resources: policies, issues and challenges. **In** Digital preservation and management, INFLIBNET, Planner-2006, Aizawl, 2006.
8. Automate your library, **In** Library Herald, Vol.45 (1).March, Delhi Library Association, New Delhi, 2007
9. School library: a centre of learning—Primary Teacher (Published)
10. Vidyalayeen Pustakalay: Gyan ka Kendra (H) ---Prathamik Shikshak (Published)
11. Information Needs of Researchers of IBM India Research Lab., New Delhi---Presented in NACLIN-2007 at IIC, New Delhi (Jointly written with Anita Kumari, Librarian, IBM India Research Lab, Delhi

12. Institutional Repositories of NCERT: An initiative to facilitate Research, **In** the special issue of University News, Vol.46 (05) February, 04-10, 2008. Association of Indian Universities, New Delhi.
13. Fostering reading habit among children (Indian Journal of Educational studies—May, 2008)
14. Library consortium: need of the 21st century library **In** National seminar volume on “ changing role of professionals in digital era” held on 29-30 September,2008
15. Connecting school and public libraries: Need of the hour **In** National Conference volume on public libraries in the knowledge society organised by Librarians’ cultural forum held at IIC on 1-3 April,2009
16. Collection Management in Libraries(A module for the training programme)

Publications (Literary): There are some Oriya Scientific Stories for Children, subsequently converted to book entitled “**Pilanka Bigyana Kahanimala**”.

Information Technology Experience:

- Computer Application and Programming, Organized by Orissa University of Agriculture and Technology (OUAT), from 2nd September 1986 to 26th March , 1987.
- Computer Languages, Programming and Data Structure, Organized by Orissa University of Agriculture and Technology from 26th October 1987 to 22nd February 1988.
- Training Courses in Introduction of CDS/ISIS Software package for Library and Information Services, Organized by AGLIS from 11-13 October 1988.
- Computer Applications in library and Information Activities organized by INSDOC from 26th August to 27th September 1996.
- INFLIBNET Regional Training Program on library Automation, organized by JNU, from 14th January to 17th January, 2002.
- UGC Sponsored Orientation program from 04th June to 01st July, 2002 organized by Academic Staff College, Jamia Millia Islamia.
- SAARC Documentation Center sponsored training program on “Information Technology for Information Management”, organized by NISCAIR, from 02nd December to 10th January, 2003.
- Attended three days training programme on need-based specific ICT skills from 11th December to 13th December,2006 at DECETA,NCERT
- Attended a three-day workshop on “Designing computerization worthy research instruments” organized by Department of Educational Survey and Data Processing from 4th to 6th November,2008.

Invited as Expert/Resource Person:

- Designing Curriculum/Syllabus, Program Guide, Course Material, and Assignments for Certificate in Library Science, National Institute of Open Schooling, (MHRD).
- Resource Person in Refreshers' Course for School Librarians, organized by S.C.E.R.T.
- Resource Person in Refreshers' course for Central School Librarians, organized by K.V.S., New Delhi.
- Resource Person in UGC-Sponsored training program for library professionals, organized by Rajguru College of Applied Sciences (University of Delhi).
- Resource Person (one of the panelists) in the panel discussion on Women Librarianship organized by Chandigarh University.
- Acted as Rapporteur in SIS Conference held at Bhubaneswar, 1998.
- Acted as Rapporteur in SIS Conference held at Mangalore, 2002.
- Attended Seminar on "Women's Studies" organized by Sunderland University, U.K.
- Participated in Video recording of the Film 'The Connecting'
- Resource Person in V.V.Giri National Labour Institute (An autonomous body of Ministry of Labour, Govt. of India), Noida during the Brain-Storming Session involving the librarians of nearly 20 major libraries of Delhi and Noida on 23rd November, 2004.
- Invited by D.L.A. (Delhi Library Association) to deliver a special lecture on "Problems of Library Automation" on 30th March, 2005.
- Participated as resource person in the brain-storming session "for modernization of NCCL Library, N.B.T." on 21st June, 2006.
- Acted as Rapporteur in PLANNER-06 held at Aizawl, 2006.
- Attended the interactive session with two Swedish Children's writers organized by N.B.T. (National Book Trust).
- Invited as one of the panelists to speak on 'Role of School Libraries in Quality Education' on 25th February, 2007. by SLDG, D.U (Department of Science, Communication and Education).
- Morarji Desai National Institute of Yoga –Expert in the selection committee- cataloguer.
- Invited as Resource Person by SCERT, Delhi during the training programme for school librarians on 23rd August, 2007.

- Invited as resource person to attend the meeting of the committee of experts and teacher educators to develop manuals in teacher education programmes on 16th & 17th October, 2008 and followed by the final meeting on 11th and 12th November, 2008.
- Invited as resource person (speaker) by NCCL (National Centre for Children's Literature), NBT, India to speak on "Towards an ideal Library of Children's Literature" on 29th January, 2009
- Invited as an expert in the training programme "Orientation Programme for Librarian/In charge Librarians of SCERTs, SIEs & DIETs" on 23rd and 24th February, 2009

International and National Conferences Attended:

Seminars and conferences organized by IFLA, FID, ILA, IASLIC, SIS, IATLIS etc.

1. Attended one-day National workshop on "Growth and development of literature on Social Sciences" on 24th January, 2006 organized by IEG-NASSDOC.
2. Attended the "Elsevier's Library Connect Seminar" held on 27th February, 2006 at New Delhi.
3. Attended PLANNER-06, INFLIBNET held during 9-10 November, 2006
4. Attended a one-day seminar on "Bench marking and best practices in special libraries" organized by Special Library Association-Asian Chapter on 2nd February, 2007 at IIPA, New Delhi.
5. Attended the seminar organized by Centre for Science Communication and education during 24th - 25th February, 2007 at University Guest House, D.U. on 'School Libraries in India : Challenges and Opportunities in the 21st Century'.
6. Attended Annual General Body Meeting Of DELNET as desired by Director, NCERT.
7. Attended one-day science seminar on "Communicating science to children" on 20th April, 2007, organized by NCCL, NBT at IIC, New Delhi.
8. Attended one-day seminar on "Best Practices in libraries in the 21st Century" at American centre library, New Delhi on the occasion of their 60th anniversary in India.
9. Attended "Thomson Scientific Lecture Series in India" organized by NISCAIR on 18th June, 2007. The guest speaker was Prof. Peter Jacso, University of Hawaii, USA. The topic was "Comparison of citation based and citation enhanced database"
10. Attended one-day discussion forum on "Towards a knowledge society: changing dimensions of Library and Information Services, with a special focus on Social Science Libraries", organized by NASSDOC, ICSSR in collaboration with National Knowledge Commission on 2nd July, 2007 at the conference hall of NASSDOC, ICSSR.
11. Attended DELNET Annual Lecture on "Quality of Library and Information Services in HEIs: User's Perspective" on 3rd August, 2007 at IIC, New Delhi.
12. Attended Annual Lib-Fest at J.D.M. College, (D.U.) on 18th September, 2007.

13. Attended 5th Dr. SR RANGANATHAN MEMORIAL LECTURE On 23rd September, 2007 organised by D.L.A., New Delhi.
14. Attended the panel discussion on “Reading preferences of Indian Children” as resource person organised by N.B.T. on 14th November,2007
15. Attended as Special Guest on 1st Jan., 2008 on the occasion of International Peace Celebration Day, Organised by W.W.P.O.(World Wide Peace Organization).
16. Attended the Seminar cum Discussion on “Role of Libraries in Academic Research” on 22nd January, 2008 organized by NASSDOC, ICSSR, and New Delhi.
17. Attended 6th International CALIBER-2008 jointly organized by the INFLIBNET Centre, Ahmedabad and University of Allahabad on the theme “From Automation to Transformation” held at the central library on 28th,29th and 1st March,2008.
18. Attended 10th Professor S. Dasgupta Memorial Lecture held on 10th March,2008 on “ FROM AUTOMATION TO TRANSFORMATION” organized by Delhi Library Association, New Delhi
19. Attended an International Seminar on Library Advocacy “Libraries on the Agenda” on 13th March, 2008 at Maxmuller Bhavan, New Delhi.
20. Attended the panel discussion on “Libraries in the 21st Century” organized by American Library, New Delhi on 29th April,2008.
21. Attended the lecture programme on S.R. Ranganathan on 12th August, 2008 at DLA.
22. Attended the first meeting of the advisory board of International conference on Children’s library- Building a book culture held at Dr. B. C. Roy Children’s Library of the Children’s Book Trust on 26th September,2008
23. Attended the national seminar on “Purvottari: Spirit of the North-East” organised by IGNCA during 10th-18th January, 2009.
24. Attended the Seminar on "**Digital Preservation and Access to Indian Cultural Heritage with special reference to IGNCA Cultural Knowledge Resources**" organized by IGNCA from 31st January to 1st February,2009 at IGNCA and acted as Rapporteur in one of the sessions on 1st February

CO-ORDINATOR:

- Meeting of Professional Library Staff of NIE and its constituent Libraries,
- Orientation Programme for Librarians/ In-charge Librarians of SCERT, SIE, DIETs of different Regions,
- Capacity Building of School Librarians to modernize school libraries,
- One-day symposium on “Developing School Libraries: Changing Dimensions of Library and Information Services” in collaboration with NCERT and NKC(National Knowledge Commission)
- Convener of the sub-committee to oversee library automation of NCERT library.
- Convener of the Library Committee of DLDI.

- Coordinator (Organizing Secretary) for the PAC approved programme-National Seminar on “Role of School Libraries in Quality Education” organized by NCERT during 10th-11th February,2009 at NIE Auditorium

Visit to Libraries of International Repute (UK and USA)

- Visited Sunderland University, U.K. as the part of the Higher Education Link program between Delhi University and Sunderland university, U.K.From 3rd September,2003 to 17th September,2003.The visit was sponsored by British Council, New Delhi.
- Visited York University Library, U.K
- Visited University of Illinois Library, U.S.A.
- Visited University of Wisconsin, Milwaukee, U.S.A.
- Visited Marquette University Library, U.S.A.
- Visited M.A.T.C.(Milwaukee Area Technical College) Library, Wisconsin.
- Visited Library of Congress, Washington D.C, U.S.A.
- Visited Central Research Library, Chicago
- Visited the American Library Association (A.L.A.), Chicago
- Visited New York Public Library and Pratt Institute of Library and Information Science, New York City..

Awards and Distinctions:

- The Principal of J.D.M. College (D.U.) Dr. (Mrs.) Aruna Chakravarti presented a Memento on the occasion of the Annual Book Week of the College, on 3rd September, 2004 for her commitment and dedication in streamlining, modernizing and automating the library.
- Delhi Booksellers and publishers Association conferred her with “SHRI K.L. BHATIA MEMORIAL AWARD, 2004” as THE BEST COLLEGE LIBRARIAN on 18th September, 2004.
- The Principal of JDM College(DU) Dr.(Mrs) Indu Anand presented a Memento on the occasion of LIB-FEST, 2005 for her life-time achievement in the profession .