

F. No 2-3/2008-Pub (Admn.)
National Council Of Educational Research And Training
Sri Aurobindo Marg, New Delhi – 110 016

PUBLICATION DEPARTMENT

02 July, 2010

Subject: Walk-in-interview for the post of Copy Editor.

The Publication Department, NCERT is working on a time bound publications prepare for textbooks and other publications programme and requires One Copy Editor in Urdu purely on contractual basis for a period of one year.

The terms and conditions for the appointment are as follows:

1.	COPY EDITOR – One Post	
(a)	Essential Qualification	1. Master's Degree from a recognized University with proficiency in Urdu and minimum two years of proven experience in copy-editing in a reputed Publishing House or Graduation with minimum 3 years experience. 2. Preference will be given to candidates having proficiency in Urdu and English.
(c)	Age Limit	30 yrs. (5 years relaxation for SC/ST and Female candidates)
(d)	Tenure	One Year
(e)	Salary	6500/- per month
(f)	Date & time of interview	13.07.2010 at 10.30a.m.
(g)	Venue	Publication Department, Conference Hall.

Interested candidates who fulfill the above conditions may attend the interview on above date at 10.30AM in the Publication Department with a copy of their bio-data, photocopy along with original certificates and testimonials.

Note :

1. It is the responsibility of the candidates to ensure that they fulfill the eligibility conditions in terms of (1) Educational Qualification (2) Experience etc.
2. The appointment is purely on contractual basis and does not bestow any right on him/her for regular appointment.
3. Candidates should bring their original certificate at the time of interview.
4. No TA/DA is admissible either for attending the interview or joining the post. The selected candidates may be required to join immediately.
5. Candidates who have already worked in the Council for 2½ years need not apply.

(Neerja Shukla)
Head, Publication Department

Copy to:

1. The Sub-Regional Employment Officer, Delhi Administration, Directorate of Employment Information and Guidance Bureau, Delhi University, Delhi – 110 017.
2. Sub Regional Employment Officer, I&B Bureau, Jawahar Lal Nehru University, JNU, New Delhi.
3. Sub Regional Employment Officer, UER & G Bureau, Jamia Millia Islamia, New Delhi – 24.

4. Director, National Council for Promotion of Urdu Language, FC – 33/9, Institutional Area, Jasola, New Delhi – 25.
5. Head, Department of Urdu, Delhi University, Delhi – 07.
6. Director, National Institute of Public Cooperation & Child Development, 5-Siri Fort, Institutional Area, Hauz Khas, New Delhi – 16.
7. Joint Director, CIET, NCERT, New Delhi.
8. Head, School of Languages and Cultural Studies, Jawahar Lal Nehru University, JNU, New Delhi.
9. Registrar, NUEPA, New Delhi.
10. Department of Education, Delhi University, Delhi – 110 007.
11. Director, State Council of Educational Research and Training, Defence Colony, New Delhi.
12. Delhi College of Art, 20-22, Tilak Marg, New Delhi.
13. Department of Urdu, Jamia Millia Islamia, New Delhi – 25.
14. All Heads of Department / Units of NIE.
15. Head, DCETA, NCERT with a request to notify in our NCERT website.