

No.F.12-1/2010-11/DESM/  
Department of Education in Science and Mathematics  
NATIONAL COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING  
Sri Aurobindo Marg, New Delhi-110016

Dated: 22nd July 2010

**Subject: Recruitment of One DTP Operator, Gr.-I under the PAC approved programme entitled “Jawaharlal Nehru National Science Exhibition for Children (JNNSEC-2010)”.**

The Department of Education in Science and Mathematics (DESM), NCERT requires the services of one DTP Operator, Grade-I for the above mentioned PAC Approved programme.

**The terms and conditions are as under:**

- |    |                          |   |
|----|--------------------------|---|
| 1. | Qualifications           | Graduate from recognized university and certificate/Diploma Course in Desk Top Publishing and three years experience or Higher Secondary with five-year experience in a reputed Publishing House preferably in book making. |
| 2. | Computer skills          | Proficiency in Computer Softwares: Database, Coral Draw, Page Maker, Photoshop, Equation Editor Math Type 5.2 and MS. Office, Proficiency in English and Hindi also. Knowledge of pre-press work.                           |
| 3. | Age Limit                | Preferably below 30 years   |
| 4. | Emoluments               | Rs.10,000 p.m. (Consolidated)   |
| 5. | Tenure of Post           | 06 months from the date of appointment  |
| 6. | Test & Date of interview | 9 <sup>th</sup> August 2010 at 11.00 A.M.   |
| 7. | Venue                    | Room No. 2, 1 <sup>st</sup> Floor, Science Block<br>DESM, NCERT, Sri Aurobindo Marg,<br>New Delhi-110016.   |

**NOTE:**

1. Candidates attending the interview would not be paid any TA/DA by the NCERT.
2. The above assignment is purely temporary and it will not confer on him/her any claim for regular employment in NCERT.
3. Candidates should bring their original certificates and other documents in support of their claim in age, educational qualifications, experience etc. at the time of interview as specified above. He/She will be entitled for one-day leave after completion of every calendar month during the period of his/her engagement.

(Hukum Singh)  
Prof. & Head