

 विद्ययाऽमृतमश्नुते life Eternal through Learning विद्या से अमरत्व प्राप्त होता है NCERT	<b>NCERT</b> <b>VACANCY</b>
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Advertisement No. 01/2017/R-II

**राष्ट्रीय शैक्षिक अनुसंधान और प्रशिक्षण परिषद**  
**National Council of Educational Research and Training**  
**Vacancy Notice**

Applications are invited for filling up 3 Vacancies (OBC-1 & UR-2) of **Senior Accountant** in the PB-II of Rs. 9300-34800 with GP of Rs. 4200/- (pre-revised) by Direct Recruitment through open competition. Selected candidates can be posted at NCERT, Hqrs. New Delhi and its constituent units at Ajmer, Bhopal, Bhubaneswar, Mysore & Shillong.

Candidates fulfilling the following eligibility conditions may apply **Through Proper Channel** in the proforma given below.

**Essential Qualifications:**

1. Graduate in Commerce/Economics/other related subjects dealing with financial management from a recognized University.

2. Having three years regular service the PB-I with GP of Rs. 2400/- (pre-revised)

**Age Limit:** Not exceeding 30 years.

Relaxable for Govt. servants up to 5 years in accordance with the instructions or orders issued by the Central Govt.

10 years age relaxation for the employees of the Council.

The syllabus for written examination is as under:

**Paper-I: Accountancy (100 Marks)** (i) Fundamentals of Doubles Entry (ii) Trading, Manufacturing & Profit & Loss Accounts & Balance Sheet (iii) Income & Expenditure Statement (iv) Bank Reconciliation Statement (v) Elementary Principles of Audit and Basic Rules regarding Income Tax.

**Paper-II: Rules and Regulations: (100 Marks)** (i) C.C.S. Pension Rules (ii) C.C.S. Commutation of Pension Rules (iii) C.C.S. GPF/CPF Rules (iv) House Building Advance/Motor Car Advance Rules.

**Paper-III: FRs/SRs (200 Marks)** (i) Part-I Theory- 100 Marks (ii) Part-II Practical- 100 Marks.

The written test will be held in New Delhi.

**Proforma of Application**

1	Name & Designation	
2	Present place of Posting	
3	Date of regular appointment in the present post	
4	No. of completed years of service as Junior Accountant	
5	Date of Birth	
6	Whether belongs to SC/ST/PWD Category	
7	Signature of the Applicant with date	
8	Verification of service particulars by the Cadre Controlling Authority.	Certify that Ms./Shri ..... is working in the PB-I of Rs. 5200-20200 with Grade Pay of Rs. 2400/- (pre-revised) for a period of not less than 3 years on regular basis w.e.f. .... Signature of the Verifying Authority with office seal.

The applications duly signed and supported by self attested copies of Testimonials/Certificates with latest passport Photograph (to be pasted on application) with Demand Draft/Indian Postal Order of Rs. 200/- payable in favour of "Secretary, NCERT at New Delhi (except for SC/PWD/Women Candidates) should reach the Section Officer R-II, NCERT, Sri Aurobindo Marg, New Delhi-110016 within 21 days from the date of advertisement published in the Employment News. Incomplete applications and application received after the last date will not be entertained.

The Council reserves the right to increase/decrease the number of vacancies and not to fill up any of the advertised positions.

7024  
27/1/18



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राष्ट्रीय शैक्षिक अनुसंधान और प्रशिक्षण परिषद

**NATIONAL COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING**  
Vacancy Notice

Applications are invited for filling up 6 Vacancies (OBC-1 & UR-5) of Junior Accountant in the PB-II of Rs. 9300-34800 with GP of Rs. 4200/- (pre-revised) by Direct Recruitment through open competition.

Candidates fulfilling the following eligibility conditions may apply in the proforma given below.

**Essential Qualifications:**

1. Graduate in Commerce/Economics/other related subjects dealing with financial management from a recognized University.

**Age Limit:** Not exceeding 30 years.

Relaxable for Govt. servants up to 5 years in accordance with the instructions or orders issued by the Central Govt.

10 years age relaxation for the employees of the Council.

The Syllabus for the Written Examination is as under :-

**Paper-I (General English)\***

The candidates will be tested in their ability to write correct English, writing of official communications and Precis Writing (100 Marks)

**Paper-II (Theory) (Without Books)**

Principles & Method of Govt. Accounts including FR, SR, GFR, Children Education Allowance, Tuition Fee, Leave Rules and NCERT Rules and Regulations (200 Marks)

**Paper -III (Practical) (with books)**

Principles & Method of Govt. Accounts including FR, SR, GFR, Children Education Allowance, Tuition Fee, Leave Rules, NCERT Rules and Regulations (200 Marks)

The written test will be held in New Delhi.

**Proforma of Application**

1. Name	
2. Father Name	
3. Name of the post apply for	
4. Complete postal address	
5. Email id and Mobile Number with STD code	
6. Date of Birth	
7. Whether belongs to SC/ST/PWD Category	
8. Signature of the Applicant with date	

The applications duly signed and supported by self attested copies of Testimonials/Certificates with latest passport Photograph (to be pasted on application) with Demand Draft/Indian Postal Order of Rs. 200/- payable in favour of "Secretary, NCERT at New Delhi (except for SC/PWD/Women Candidates) should reach the Section Officer R-II, NCERT, Sri Aurobindo Marg, New Delhi-110016 within 21 days from the date of advertisement published in the Employment News. Incomplete applications and application received after the last date will not be entertained.

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22/1/18