

Dated: 06<sup>th</sup> August, 2019

NOTIFICATION

Subject :- Recruitment of Section Officer under 25% Limited Departmental Examination (LDE) Quota in NCERT (As per Pre-Revised RRs).

Applications are invited from regular employees of the Council who fulfill the under mentioned eligibility conditions, for filling up of 4 vacancies of Section Officer (UR-02, SC-01 and ST-01) under 25% LDE Quota at NCERT Headquarter and its constituent units at Ajmer, Bhopal, Bhubaneswar, Mysore & Shillong through Limited Departmental Examination.

**Eligibility conditions:**

“From amongst Assistant / Security Supervisors / Caretakers / Personal Assistants / Senior Accountant in the Pay Scale of Rs.5500-9000(pre-revised) Grade Pay Rs.4200 with not less than 3 years regular service as Assistant / Security Supervisor / Caretaker/Personal Assistant or Senior Accountant or combined service as Assistant / Security Supervisor / Caretaker / Personal Assistant / Senior Accountant in Council.”

**Desirable:**

“At least five years experience in Administration / Accounts / Secretariat work and good knowledge of government rules and regulations.”

The Syllabus/Scheme of examination for the post of Section Officer is given as Annexure-‘I’.

All eligible Candidates may send their application to the Section Officer, R-II Section, NCERT by 21-08-2019 in the Annexure-‘II’ through proper channel. Application received “After the last date will not be entertained”.

*Original*  
6/8/19  
(Manish Singhal)  
Under Secretary

1965/Dia  
7/8/19

Copy to:

1. All Head of Departments/Section/Division at NCERT HQ.
2. Joint Director, PSSCIVE, Bhopal
3. Principal, Regional Institute of Education , Ajmer/Bhopal/Bhubaneswar/Mysore/Shillong
4. PS to Director, NCERT
5. PS to Secretary, NCERT
6. PS to Joint Director, CIET, NCERT.
7. Head ICT, CIET with a request to upload on the official website of NCERT
8. All Notice Board.

*Please upload.*  
*[Signature]*  
7.8.19

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APPLICATION FOR THE POST OF SECTION OFFICER IN NCERT HQ.

(Since this vacancy is to be filled up on Limited Departmental Examination, private candidates are not eligible)

1.	Post applied for				Self attested latest passport size photograph	
2.	Name					
3.	Date of Birth					
4.	Category to which belongs (UR/SC/ST/OBC/PWD/Ex-SM)					
5.	Complete postal address					
6.	Present Post					
7.	Date from which the present post is held on regular basis					
8.	Pay Matrix of the present post & Pay Drawn					
9.	Grade Pay as per 6 <sup>th</sup> CPC					
10.	Whether eligible as per the criteria prescribed for the post					
11.	Email. Id/Mobile/Office/Number		Email. Id :	Mob. No:	Office No:	
12.	Educational/Professional Qualification					
13.	Sl. No.	Qualification	Subject	Year Division	Institution/University Place/Country	
14.	Details of Experience/employment (please attach a separate sheet, if required)					
	Sl. No.	Office	Post held	From	To	Pay Band along with Grade pay

Certified that information furnished above by me is correct in all respect to the best of my knowledge &amp; belief.

(Signature of the Candidate)

Forwarded for necessary action to concerned Establishment.

Head of Deptt./ Branch Incharge

Certified that Ms./Shri \_\_\_\_\_ is working as \_\_\_\_\_ w.e.f. \_\_\_\_\_ in the GP

Rs.4200 on regular basis &amp; the same is not granted under MACP/ACP.

Signature of the Verifying Authority of the concerned Estt. Section with Officer seal.

Section Officer, R-II Section

Annexure-I

No. F. 4-9/2017/R-II/LDE/948  
National Council of Educational Research & Training  
Sri Aurobindo Marg, New Delhi – 110 016.  
Recruitment Section – R-II

Dated: - 08<sup>th</sup> Oct., 2018

Notification

In partial modification of Council notification No. F. 4-9/2017/R-II/LDE dated 28-05-2018 & No. F. 5-1/2008-E-II dated 11-11-2013, Paper No. -1 of the Scheme/Syllabus for written examination for promotion on the basis of the Limited Departmental Examination (LDE) for the post of Section Officer and Assistant Programme Coordinator (APC) may be read as follows:

Paper – I

Part -1 General Studies

Part-2 - General Knowledge of Constitution of India and Machinery of Government, Practice and Procedures in Parliament and Knowledge of RTI Act, 2005.

Other contents of the above stated notification shall remain same.

(Under Secretary)

Copy to:

1. All Head of Deptt./Division/Section
2. PS to Director, NCERT.
3. PS to Secretary, NCERT
4. PS to Joint Director, CIET
5. Joint Director, PSSCIVE Bhopal
6. Principal, RIE, Ajmer/Bhopal/Bhubaneswar/Mysore/Shillong
7. ✓ Head, DICT, CIET with the request to kindly upload the same on the Website of NCERT at the link Announcement>Vacancy>Non-Academic.
8. All Notice Board.
9. Query File.

*Please upload*  
*[Signature]*  
22-10-18

*2/DICT*  
*22-10-18*

