

F. No. 1-5/2017-18/DESS/NPEP
Department of Education in Social Sciences
National Council of Educational Research & Training
Sri Aurobindo Marg, New Delhi- 110016

Dated: 03 July, 2017

Advertisement

The Department of Education in Social Sciences (DESS) is a constituent unit of the NCERT which is an autonomous body under the Ministry of Human Resource Development, Govt. of India. It is proposed to fill up the following posts on contractual basis as per details given below:

S. No.	Name of the Post	No. of Posts	Qualification	Consolidated monthly Salary	Selection Procedure
1.	Office Assistant (administrative cum financial) for KVS under AEP	One	(a) Master degree in any subject. (b) Working knowledge of MS Office (Word & Excel), Tally, file noting, drafting and maintenance of financial accounts. <i>Desirable</i> (a) One years working experience.	• Rs 25,000/- per month	Skill Test on 20 July, 2017 at 09:00 AM, Interview on 20 July, 2017 at 02:30 PM in Room No. 14, IIIrd Floor, Janaki Ammal Khand, DESS NCERT, Sri Aurobindo Marg, New Delhi-110016

The interested candidates who fulfill the required eligibility conditions may attend the skill test, only candidates selected / qualified in skill test will be called for interview on the date and time mentioned above along with their bio-data, original mark sheets/certificates/experience etc. One set of attested copies of certificates / testimonials and one passport size photograph may also be submitted. Candidates attending skill test / interviews will not be paid any TA/DA by the NCERT. The person selected should be prepared to join immediately.

Dean (Academic) and Project Coordinator

Dean (Academic) and Project Coordinator
सा. वि. शिक्षा वि. / D.E.S.S.
रा. सी. अ और इ. प्र. / N.C.E.R.T.
श्री अरुबिन्द मार्ग / Sri Aurobindo Marg
नई दिल्ली-16 / New Delhi-16

For wider circulation in their respective institutions:

- To,
1. All Head of Departments / Units / Cells of NCERT, New Delhi.
 2. The Sub-Regional Employment Officer, Delhi Administration, Directorate of Employment, Information and Guidance Bureau, Delhi University, Delhi – 110007
 3. The Registrar, Jawaharlal Nehru University, New Delhi – 110067.
 4. The Head, Department of Education, University of Delhi, Delhi-110007

cab(201)

pl. upload abehem

5. The Sub- Regional Employment Officer, UEI & G Bureau, Jamia Millia, New Delhi – 110025
6. The Registrar, National University of Planning and Administration, Sri Aurobindo Marg, New Delhi – 16.
7. Chairperson, Zakir Hussain Centre, JNU, New Delhi-110016
8. Director, NIPCCD, 5 Sri Institutional Area, Hauz Khas, New Delhi- 110016
9. Joint Director, CIET, NCERT.
10. Registrar, Bharat Ratna Dr. B.R Ambedkar University, Sector-9, Dwarka, New Delhi- 110077
11. Registrar, Guru Gobind Singh Indraprastha University, Sector-16, Dwarka, New Delhi- 110075
12. NCERT's website.
13. Notice Board.

Copy for information to:-

1. PS to Director
2. PS to Joint Director
3. PS to Joint Director (CIET)
4. PS to Secretary