



EDUCATIONAL SURVEY DIVISION
National Council of Educational Research and Training

Sri Aurobindo Marg, New Delhi-110016.

No.F.4-49/PROJECT STAFF/2016-17/ Rectt.(VIII)/ ESD/...3.1.44

Dated: 26th December 2016

Walk-in-Interview Advertisement

Sub.: Engagement of Project Staff under the Project "National Achievement Survey" at the end of Class-VIII(4th Cycle) under SSA-reg.

NCERT/ESD is in the process to Engaged of Project Staff under the Project "National Achievement Survey" at the end of Class VIII (4th Cycle) under Sarva Shiksha Abhiyan (SSA). For aforesaid project, applicants may attend Walk-in-Interview with their applications (in the prescribed format only, available on NCERT website: www.ncert.nic.in) and testimonials in original with self attested photocopy(s) of the same for the following posts on contract basis for a period specified (31st March 2017). The numbers of posts are mentioned against each of the posts. For posts mentioned at Sr. No. 4 and 5 a technical test will be conducted followed by an interview. Walk-in-Interview for these posts will be held at Educational Survey Division (ESD), Room No.11, 4th Floor, Zakir Hussain Block, NCERT, Sri Aurobindo Marg, New Delhi-110016.

1.	CONSULTANT	(01) ONE
	Essential Qualification	Post Graduation in Science/Statistics/Mathematics/Social Studies/ Commerce/ Education with qualifications as per UGC Guidelines for Assistant Professor at entry level.
	Desirable	(a) Experience in field of Education Assessment/Survey Activities. (b) Working knowledge of Excel, SPSS and other software used in Data Analysis. (c) Experience of Analysis of data by using Item Response Theory (IRT). (d) Interpretation of IRT output.
	Job Requirement	Coordinating various activities like Data Management Analysis of Data and Preparation of Reports.
	Salary	Rs. 45,000/- p.m. (Consolidated)
	Duration	Upto March 2017
2.	SYSTEM ANALYST	(01) ONE
	Essential Qualification	(a) Post Graduation in Statistics/Maths/Commerce/Economics/ Education/ Computer Science/MCA/ with minimum 55% marks or equivalent OR Graduate with 55% marks or equivalent and PG Diploma in computer applications in case of professional fields with 55% marks. (b) Three years experience as system analyst in analysis of survey data & data management / data analysis.
	Desirable	Working knowledge of SPSS, Bilog and other software of analysis and knowledge of IRT.
	Job Requirement	Survey sampling, data management and processing, data tabulation, data analysis and storage/retrieval of achievement survey data.
	Salary	Rs. 30,000/- p.m. (Consolidated)
	Duration	Upto March 2017
3.	SURVEY ASSOCIATE	(02) TWO
	Essential Qualification	(a) Post Graduation in Science/Statistics/Maths/Education/Commerce/Economics with at least 55% marks or equivalent. (b) Two years experience in tools development, monitoring survey activities and data collection.
	Desirable	(a) Working knowledge of data analysis software. (b) Ph.D./NET in relevant discipline.
	Job Requirement	To assist in survey activities and coordination in field activities, processing of data and helping in preparation of report etc.
	Salary	Rs. 30,000/- p.m. (Consolidated)
	Duration	Upto March 2017
4.	SENIOR GRAPHIC DESIGNER-CUM-VISUALIZER	(01) ONE
	Essential Qualification	(a) Post graduate with 55% marks or equivalent qualifications. (b) Graduate with 55% marks and PG diploma in case of professional fields with 55% marks and five years experience.


		OR
		Graduate in any discipline. Diploma in Computer Application with 55% marks or equivalent and proficiency in CorelDraw, Adobe PageMaker, Photoshop, Illustrator, InDesign, MS Excel, Equation Editor, MSWord etc.
		(b) Five years experience in graphic designing, high level creativity in the field with practical knowhow (e.g. working experience in a advt. agency/publication house).
	Desirable	(a) Conceptual clarity of layout, typography, color theory skills, creating page layouts and title treatments. (b) Working knowledge in creating digital files upto pre-press activities.
	Job Requirement	Planning, layout, cover design of the instruments, reports, making creative presentation, advertisements, folder handouts and finalization of reports and other documents.
	Salary	Rs.30,000/- p.m. (Consolidated)
	Duration	Upto March 2017
5.	D.T.P. OPERATOR	(01) ONE
	Essential Qualification	(a) Graduate in any discipline. (b) Proficiency in Database softwares, CoralDraw, PageMaker, Photoshop, InDesign, Equation Editor and MS-Office, Proficiency in working in English and Hindi both. (c) Two years working experience as a DTP operator in a reputed organization.
	Desirable	(a) English (40 wpm) and Hindi typing (30 wpm). (b) Image editing, making maps & graphs/charts.
	Job Requirement	To assist Sr. Graphic Designer in creating various documents for printing, data tabulation, creation of charts/graphs and other documents. To do data entry and typesetting.
	Salary	Rs. 23,000/- p.m. (Consolidated)
	Duration	Upto March 2017

SCHEDULE OF WALK-IN-INTERVIEW:-

SL. NO.	PROJECT POST NAME	TIME, DATE VENUE OF INTERVIEW
1.	SURVEY ASSOCIATE	(02) TWO POSTS, 10.00 am . 16.01.2017, Room No.11, ESD
2.	SENIOR GRAPHIC DESIGNER-CUM-VISUALIZER	(01) ONE POST , 10.00 am, 23.01.2017, Room No.11, ESD
3.	DTP OPERATOR	(01) ONE POST, 10.00 am . 24.01.2017, Room No.11, ESD
4.	SYSTEM ANALYST	(01) ONE POST, 10.00 am . 25.01.2017, Room No.11, ESD
5.	CONSULTANT	(01) ONE POST, 10.00 am . 30.01.2017, Conference Room 1 st Floor, Z.H. Block, ESD
Note.		
<ul style="list-style-type: none"> All candidates for each post will report for <i>registration at 09.00 am to 11.30 am, only</i>, in Room No.14, 4th Floor, Z.H. Khand, NCERT, New Delhi-110016. All candidates should bring a hard copy of their curriculum vitae and original certificates at the time of the interview. 		

Copy for information and necessary action:-

01. The Sub-Regional Employment Officer, Delhi Administration, Sector-IV, R.K. Puram, New Delhi.
02. All Heads of NIE Departments/Divisions/Units/Cells of NCERT, New Delhi.
03. Director NUEPA, New Delhi.
04. P.S. to Director, NCERT.
05. P.S. to Joint Director, NCERT.
06. P.S. to Secretary, NCERT.
07. The Sub-Regional Employment Information & Guidance Bureau, Jamia Millia Islamiya, New Delhi - 110025.
08. Employment Information & Guidance Bureau, Jawahar Lal Nehru University (JNU), New Delhi.
09. The Head, Department of Psychology, Delhi University, Delhi-110007.
10. Dean, Department of Education, Jamia Millia Islamiya University, Okhala, New Delhi.
11. Library, NCERT.
12. Head, Training & ICT Div., CIET for uploading on the NCERT's website. Soft copy is being sent by E-Mail.
13. All Notice Board.


 Head of the Division
HEAD
 शैक्षिक सर्वेक्षण विभाग / E. S. D.
 राठौ अड पड पड / N. C. E. R. T.
 नई दिल्ली-110016 / New Delhi-110016

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EDUCATIONAL SURVEY DIVISION
National Council of Educational Research and Training
Sri Aurobindo Marg, New Delhi-110016

No.F. 4-49/Project Staff/2015-16/Rectt(VIII)/ESD/.....
Dated:/01/2017

Post Applied for:	:
	:
Full Name (in Capital Letters):	:
	:
Father's / Mother's Name:	:
	:
Date of Birth (DD-MM-YYYY):	:
	:
Mailing Address:	:
	:
E-mail:	:
	:
Phone / Mobile Number:	:
	:

Educational / Professional Qualification *(attach extra sheet if needed)*

Sl. No.	Examination	Board/University Name	Marks%	Subjects taken	Passing/Award Year
1.					
2.					
3.					
4.					
5.					
6.					

Professional Experience *(in NCERT or other organizations, attach extra sheet if needed.)*

Sl. No.	Post held Organisation	Area of Specialization/software skills	Key Responsibilities	Period
1.				
2.				
3.				
4.				
5.				
6.				

Please mention any other information relevant to the post not covered above. (Attach extra sheet if needed)

Place:	Signature
Dated:	(.....)