

Dated: 25.10.2017

### Walk-In-Interview

The Department of Elementary Education invites applications for filling up one post of **Administrative-cum-Accounts Manager** on purely temporary basis under SSA the MHRD Project entitled "Implementation of Quality Monitoring Programme" (QMP) for a period **up to 31<sup>st</sup> March, 2018**. The educational qualification, experience and terms and conditions are as under :-

1. Name of the Post : Administrative-cum-Accounts Manager
2. Educational Qualification : Graduate from any recognized university.
3. Experience : Must have worked at least seven years in a supervisory capacity. Having knowledge of Central govt. TA/DA rules and regulations in administrative/ accounts matters.
4. Desirable : Working knowledge of Computer.
5. Salary : Rs. 25,000/- per month consolidated
6. Date and Time of Interview : 13-11-2017 at 11:00 AM
7. Interview Venue : Department of Elementary Education,(DEE)  
4<sup>th</sup> Floor, Room No.415, G.B. Pant Block,  
NCERT Sri Aurobindo Marg, New Delhi- 16

**Note :- Candidates appearing for the interview after 11.00 a.m. will not be entertained**

1. The candidates attending the interview will not be paid any TA/DA by the Council.
2. The candidates who are already in employment should submit a "No Objection Certificate" at the time of Interview.
3. Retired persons can apply and their salary will be fixed as per NCERT norms.
4. Candidates should bring their original certificates and other documents along with attested photocopies of documents in support of their claim in age, educational qualifications, experience etc. at the time of interview as specified above.
5. Assignment is purely temporary and will not claim for regular appointment.



(A.K. Rajput)

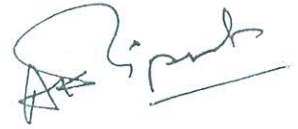
Professor & Head  
डा. अनूप कुमार राजपूत / Dr. A. K. RAJPUT  
प्रोफेसर एवं विभागाध्यक्ष / PROF. & HEAD  
प्राथमिक शिक्षा विभाग  
DEPTT. OF ELEMENTARY EDUCATION  
रा.सी.अ.म.प. / N.C.E.R.T.  
नई दिल्ली-16 / NEW DELHI-16

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**Copy to:**

1. Sub-Regional Employment Officer, I&G Bureau, Jawaharlal Nehru University, New Delhi- 67
2. The Sub-Regional Employment Officer, Delhi Administration, Directorate of Employment Information and Guidance Bureau, Delhi University, Delhi – 110007
3. Principal, C.I.E, Chhatra Marg, Delhi University, Delhi – 110007
4. Department of Educational Studies, Jamia Millia Islamia, New Delhi
5. The Head, Zakir Hussain Centre of Educational Studies, School of Social Sciences, Jawaharlal Nehru University, JNU New Delhi
6. Chairman, National Council for Teacher Education (NCTE), Wing-II, Hans Bhavan, I Bahadur Shah Zaffar Marg, New Delhi – 110002
7. Registrar, NUEPA, 17-B Campus, NIE Campus, New Delhi
8. P.S. to Director
9. P.S. to Joint Director
10. Joint Director, CIET, NCERT, New Delhi
11. P.S. to Secretary
12. All Heads of Department/Unit of NIE
13. P.A. to Head for information.
14. Head, Training and ICT Division, CIET for up-loading on the NCERT Website. Soft copy is being sent by E-Mail.
15. Notice Board



Prof. & Head

DEPT. OF EDUCATIONAL STUDIES  
JAWAHARLAL NEHRU UNIVERSITY  
NEW DELHI