

Date: 11.10.2018

**Minutes of pre-bid meeting in connection with procurement of 22000 MTs of 80 GSM Maplitho paper in sheets and reels for the Academic Session 2019-20.**

After taking prior approval of the Competent Authority, as per data sheet, a pre-bid meeting in connection with the procurement of Maplitho paper in sheets and reels for the Academic Session 2019-20 was held on 05.10.2018 at 11.00 a.m. in Committee/Conference room, 1<sup>st</sup> floor ZH block. The entire proceeding of pre-bid meeting was done with videography. The following officials were present: -

- |                                       |   |                 |
|---------------------------------------|---|-----------------|
| 1. Prof. Sridhar Srivastava, Dean (C) | - | Chairman        |
| 2. Sh. R.K. Nayak, CAO/IFA            | - | Special invitee |
| 3. Sh. Gyan Chand, DS/S&S             | - | Member          |
| 4. Sh. Arun Chitkara, CPO/PD          | - | Member          |
| 5. Sh. Vinod Devikar, PO/PD           | - | Special invitee |
| 6. Sh. T.S. Bisht, Sr. AO             | - | Member          |
| 7. Sh. C.P. Ahuja, AR, MPDD (IGNOU)   | - | Outside expert  |
| 8. Sh. Anuj Kumar Bharti, AD, NBT     | - | Outside expert  |
| 9. Sh. R. Selvaraj, SSO/S&S           | - | Member-Convenor |

Prof. M. Siraj Anwar, Head/PD (special invitee) could not attend the meeting.

The representatives of the following mills/firms attended the pre-bid meeting.

1. Sh. Vikas Rastogi from M/s DSG Papers Pvt. Ltd, Punjab
2. Sh. Mukesh Bhatia from M/s Bajaj Kagaj Ltd. Unnao, U.P
3. Sh. Sourav Kumar from M/s Vishal Coaters Pvt Ltd, Punjab
4. Sh. Puneet Kumar from M/s Vishal Paper industries Pvt Ltd, Punjab
5. Sh. Sunil Sharma from M/s Fibremarx Paper Pvt Ltd, Uttarakhand
6. Sh. Prabhat Ranjan from M/s Shah Paper Mills Ltd., Gujarat
7. Sh. Kanu Mehra from M/s Shah Pulp & Paper Mills Ltd. Gujarat
8. Sh. Manoj Bahety from M/s Rainbow Paper Ltd. Gujarat
9. Sh. Manav Sarin from M/s Satia Industries Ltd, Punjab
10. Sh. J. S. Rathour from M/s Shreyans Industries Ltd, Punjab
11. Sh. Sunil Dutt Goel from M/s Trident Ltd, Punjab

As per the terms & conditions of tender, pre-bid meeting can be attended by the authorized representative along with the authorization letter from the concerned mill but most of the representatives could not bring the authorization letter at the time of pre-bid meeting and therefore the committee decided to allow the representatives to attend pre-bid meeting after obtaining an undertaking from the representative of the concerned mill.

The bottom of the page contains several handwritten signatures in black ink. From left to right, there are approximately six distinct signatures, some of which are written over lines. The signatures appear to be of the officials listed in the meeting minutes.

Thereafter, the Chairman of the committee welcomed all the committee members, special invitees as well as the representatives of various mills and explained the purpose of the pre-bid meeting. The CPO, PD, on behalf of the Committee briefly mentioned the scope of the Tender process. After this, all the representatives were requested to put forth their doubts/grievances/suggestions about the tender document for further consideration, if any.

The doubts/grievances/suggestions raised by the representative and the committee's unanimous response are given below point wise:

**Point 1. Reduction in Turn over criteria and Production Capacity Criteria**

- To reduce the turnover criteria from Rs.130 cr. to Rs. 80 cr. as per the last year criteria.
- M/s Bajaj Kagaj Ltd. has requested to reduce the turnover criteria further to Rs.50 cr. so that small mill can participate in the bid and NCERT will get a competitive rate.
- It was also requested to reduce the production capacity from 45000 MTs to 25000 MTs,
- It was also insisted to follow only Annual turnover criteria and not the Annual production capacity, as per the practice followed by GeM during last year.

**Point 2. Increase in the Turn over criteria and Production Capacity Criteria**

- To increase the turnover criteria from Rs.130 cr. to Rs.175 cr. in order to execute the supply in time and as per schedule.
- To increase the production capacity from 45000 MTs to 55000 MTs so that the mill can be capable to produce and supply the required quantity of paper to NCERT without any delay.

**The Committee's response (on Point 1.& Point 2):**

There will be no change in annual turn over or in annual production capacity given in the tender document as the same was finalized after due deliberation and diligence keeping in view the interest of the NCERT.

**Point 3. Purchase through GeM**

- Purchase may be made through GeM instead of CPP Portal as per the provision of the rule 149 of GFR-2017.

**The Committee's response :**

As per the decision of the Finance Committee of the NCERT, the procurement of paper is being made through CPP portal by inviting e-tender by giving wider publicity through leading newspapers throughout the Country, publishing through Indian Trade Journal and NCERT website. We have also requested the GeM through mail to publish the tender notice on GeM portal for the benefit of prospective bidders registered with GeM.



Handwritten signatures of committee members, including names like Ashutosh, Anil, Rajan, Anil, and others.

**Point 4. Preference to be given to particular type of paper (different opinions)**

- The recycled paper is environmental friendly and therefore preference be given to purchase of recycled paper instead of virgin paper.
- It is also stated that the quality of recycled paper manufactured in India is dangerous to the health of children who use the book due to the contents of inferior quality of pulp being used in the waste paper.

**The Committee's response :**

Since NCERT is floating tender for purchase of Maplitho paper as per BIS specification and therefore there is no question of purchasing by giving classification as recycled or virgin paper.

**Point 5. Preference to MSME (different opinions)**

- To reserve 20% of total purchase of paper as per the MSME guideline / Govt. of India norms.
- There is no gazette notification issued as yet by the Central Govt. to procure 20% of the total quantity of paper from MSME firms with amended terms of annual turnover. The copy of notification dated 07.02.2018 was presented to the Committee members, wherein it was stated that the MSME (Amendment) Bill 2015 is pending in Lok Sabha and therefore they stated that there is no effect on the current procurement policy.

**The Committee's response :**

As far as purchase preference to MSME is concerned, it was clarified that since the notification in question is pending in Lok Sabha and no Gazettee notification issued so far and therefore MSME firm will be considered as per the past practice of paper procurement in NCERT.

**Point 6. Clause No. 10.01a (xiv) of page no. 12 of Section-II of Tender Document**

- It is also brought to the notice of the committee that a clause no. 10.01a(xiv) of technical bid on page number 12 of Section-II of tender document regarding the certificate from the mill that it does not import more than 25% of its total raw material consumed. To verify the authenticity of certificate it was suggested that the certificate to this effect be submitted by the concerned mill on the non-judicial stamp paper of Rs.100/- duly attested by notary.

**The Committee's response :**

The suggestion was agreed and necessary amendment to this effect will be made by giving corrigendum in clause no. 10.01a(xiv) of technical bid on page number 12 of Section-II of tender document that " Scanned copy of certificate to this effect be submitted by the concerned mill on the non-judicial stamp paper of Rs.100/- duly attested by notary".



