F.No. 3-22/2016-17/S&S
National Council of Educational Research and Training
Sri Aurobindo Marg, New Delhi – 110016
(S&S Section)

E-TENDER NOTICE

The National Council of Educational Research & Training (NCERT) New Delhi invites online bids under two bid systems (Technical bid and Financial Bid) from OEM or their authorized dealers for the **procurement of 26 Nos. Aquaguard, 24 Nos. Voltage Stabilisers and one number water cooler of 150 Litre capacity** whose details are available in the Chapter-2 of Table-1 of tender document).

The details of tender documents with complete terms and conditions are available on NCERT Website: www.ncert.nic.in as well as on the NIC portal i.e https://eprocure.gov.in/eprocure/app may be read out carefully before applying the same.

CRITICAL DATE SHEET

Published Date	
Bid Document Download / Sale Start Date	
Bid Submission Start Date	
Bid Submission End Date	
Bid Opening Date	

For any queries/clarification, you may kindly contact S&S Section at phone no. 011-26534138. However, any queries relating to the process of online submission of bids relating to CPP portal in journal may be directed to 24x7 CPP portal help desk on Toll Free Number – 1800-233-7315

(J.P.Bhulania)
Sr.Stores Officer
011-26534138

NATIONAL COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING
F.3-22/2016-17/S&S

DATED : 20/02/2017

NOTICE INVITING TENDER

Online e-tender are invited in two bid system(Technical Bid and Price Bid) by the undersigned from the OEM or their authorized dealers dealing in the field for the **procurement of 26 Nos. Aquaguard, 24 Nos. Voltage Stabilisers and one number water cooler of 150 Litre capacity** through Central Public Procurement portal e-tender system website: https://eprocure.gov.in/eprocure/app and www.ncert.nic.in Off-line/physical bids shall not be accepted and no request will be entertained on any ground/reason :-

Critical Datesheet

Published Date	
Bid Document Download / Sale Start Date	
Bid Submission Start Date	
Bid Submission End Date	
Bid Opening Date	

Technical Bid

The following documents are to be furnished by the contractor along with Technical Bid as per tender document.

(i) Name of Agency with complete address, Name of proprietor/Director with telephone number/Fax/E-mail/Mobile number of consent person.
(ii) Self attested scanned Photocopy of BC/DD of **Rs.500/-** on account of cost of tender document.
(iii) Self attested scanned copy of registration certificate with DGS&D/NISC/MSME for the exemption of EMD/Tender cost of the supply of the above said items.
(iv) Self attested scanned copy of Sales tax/VAT returns of the firm with the sales tax department for the last years 2015-16 may also be enclosed.
(v) Self attested scanned copy of PAN card (in the name of firm only). However the PAN card issued in name of proprietor can be considered subject to production of ITR acknowledgement and computation of taxable income duly certified by CA.

(vi) Self attested scanned copy of **Annual Turnover of Rs. 05.00 Lakh** per year for the last three years such as **2013-2014, 2014-2015 & 2015-16**. A copy of turnover statement year wise duly certified by the C.A. must be enclosed with the tender document and audited balance sheet for the last financial year i.e **2015-16** duly certified by C.A of each year along with related document

(vii) Self attested scanned copies of ITRs returns of the firm only with the Income Tax department for the last financial year 2015-16 may be enclosed.

(viii) Self attested scanned copy of EMD in the form of **BC/DD/FD of Rs.15,000/-** in favour of Secretary NCERT payable at New Delhi. However the EMD can directly be deposited in the NCERT Account No. 10137881331 with IFC code no. SBIN0001690 in SBI NCERT Branch New Delhi.

(ix) Self attested scanned copy of undertaking for comprehensive warranty/guarantee for a period of 36 months for laptop and computer and 12 months for other IT equipments.

(x) Self attested scanned copy of blacklisting certificate of the firm and non registration of criminal case on the stamp paper of Rs.10/-

(xi) Self attested scanned copy of undertaking regarding acceptance of all terms & conditions of tender document.

(xii) Self attested scanned copy of undertaking that product offered by the firm which should be issued from the OEM together with the technical speciation along with literature/brochure of quoted product.

(xiii) Self attested scanned copy of 05 year experience in **Procurement of 26 Nos. Aquaguard, 24 Nos. Voltage Stabilisers and one number water cooler of 150 Litre capacity** out of which 50 % experience should be from govt./PSU/Autonomous body/State Govt agencies.

(xiv) Self attested Scanned copy of undertaking that the firm will not sublet/transfer the contract to any other firm.

NATIONAL COUNCIL OF EDUCATION RESEARCH AND TRAINING
(S&S SECTION)

Tender Notice No.3-22/2016-17/S&S

Dated: 10.2.2017

TERMS & CONDITIONS

Online e-tenders are invited in two bid system i.e. Technical Bid and Price Bid by the undersigned from the manufacturers/authorized distributors dealing in the trade for the purchase & installation of following item(s) through Central Public Procurement portal e-tender system website: https://eprocure.gov.in/eprocure/app ..... Off-line/physical bids shall not be accepted and no request will be entertained on any ground/reason:-

S.No.	Description of Items	Qty	Tender cost	EMD amount
1.	**Aquaguard manufactured by Eureka Forbes Ltd, Model Reviva UV+ Additional Pre-filter.** **1. Advanced 4th stage technology, 08 Litre storage tank, Unique e-boiling, intelligence purity sensor, smart auto fill, and mineral water guard.** **2. This model of aquaguard will purity The continuously till water cooler storage tank is filled + its own 08 litre tank is filled and also stop functioning after filling of water cooler storage tank and its own 08 litre tank.** **3. Whenever, there is no inlet water supply it will store functioning Automatically.** **4. Filtering capacity should be 60 litre per hour.** **5. One year warranty. Comprehensive AMC is available on payment basis after expiry of warranty**.	26 Nos.	Rs.500/-	Rs.15,000/-
2.	**Voltage stabilisers** Blue bird 4 KVA, 3 step (140-280 Volt with TDR)	24Nos.		
3.	**Water cooler** 1. Model Sidwal Model SS:150/150, 1500 Watts **OR** 2. Model Blue star SDL x 15150(SS) **OR** 3. Voltas FSS 150/150 **OR** 4. Usha of SS – 150/150.	01 No.		

The technical specification and Schedule of **Procurement of 26 Nos. Aquaguard, 24 Nos. Voltage Stabilisers and one number water cooler of 150 Litre capacity** are enclosed with this form at **Annexure-B**. Instructions for submitting on-line e-tender are enclosed at **Annexure-D.** Bidders are advised to quote their rate/price after careful study of the tender specifications as well as the following terms and conditions:-

1. The tender document can be downloaded from Central Public Procurement Portal website http://eprocure.gov.in/eprocure/app. Bid submission will be started from **..... and will be closed on .....**

2. Online technical bids will be opened **at 11.00 AM. On .....**in the S&S Section, Workshop building, NCERT Sri Aurobindo Marg New Delhi. The bidders or their authorized representatives may be present, if they so desire.

3. Only authorized representatives will be allowed to attend the meeting of the Purchase Committee. They should also bring Letter-Head of the firm with an undertaking that any decision/negotiation taken by them would be accepted by firm.

4. Only one representative shall be allowed to attend the meeting of the Purchase Committee on behalf of tendering firm. The representative, who is deputed to attend the meeting, should be Director or Partner or Owner or an employee of firm bearing an authority letter, whose specimen signatures should attested by the firm"s authorized signatory having seal of the firm.

5. **Only sales tax/VAT payee agencies are eligible to fill this tender**. Interested agencies shall quote their sale tax/Tin Number of VAT in their quotation and also attach legible scanned documentary proof of having registered with Sales Tax/VAT department for such store/items etc. with the technical bid.

6. The legible scanned copy of application fee of **Rs.500/- (Rupees Five Hundred only)** in the form of Account Payee Demand Draft/Pay Order/Banker"s Cheque drawn in favour of Secretary NCERT, payable at New Delhi shall be attached in the prescribed column alongwith the Technical Bid of Tender The original DD/Pay Order/ Bankers Cheque of Application Fee shall be submitted by the bidder in the office of the undersigned on or before of tender opening. **The application fee is non-refundable and failure to do so will result in rejection of the bid.**

7. The legible scanned copy of Earnest Money Deposit (EMD) of **Rs.15,000/- (Rupees Fifteen thousand only)** shall be deposited by the bidders with the Technical bid. **No tender will be accepted without requisite E.M.D.** as mentioned in tender notice. The E.M.D. shall be in the shape of A/C Payee Demand Draft/BC in favour of Secretary NCERT, payable at New Delhi payable at New Delhi. The EMD can also be submitted either in the shape of FDR, Bankers cheque or Bank Guarantee. No interest will be given on E.M.D. The EMD should be valid for Forty Five days beyond bid validity. The original DD/Bankers Cheque/FDR/BG i.e. EMD shall be submitted by the bidder on or before of tender opening.
   Failure to do so will result in rejection of the bid.

8. All SSI units registered with NSIC/DGS&D/MSME for this item as per specification are exempted from the EMD. **They have to attach the legible scanned copy of valid registration document/exemption certificate with the technical bid.**

9. The legible scanned copy of latest receipt/return in respect of Sales Tax/VAT deposited with Sales Tax/VAT department in the language of English/Hindi must be attached with technical bid. The latest deposit receipt/return of Sales Tax/VAT should be of previous financial year showing therein that the tax is deposited upto 31/12/2016 or for the subsequent period in the current financial year.

10. As per instructions of the Government, the tender document has been published on the Central Public Procurement Portal: http://eprocure.gov.in The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates before the stipulated date & time.

11. Tenderer would not be permitted to alter or modify their bids after expiry of the deadline for receipt of Bids.

12. Submission of on line scanned copies of unwanted/irrelevant documents /out of contest document to disturb/misuse the online procurement system will be taken.

13. seriously and stringent action will be taken against the such bidders, besides action for rejection of bids and blacklisting of firm will be initiated.

14. **Conditional tender will not be accepted.**

15. **Optional tender will not be accepted**. The firm should have to quote for only one model. Options either in model or in rates will not be accepted and the tender will be rejected straightway.

16. The firm whose rates are accepted will have to deposit 10% of the total cost of the item/stores/equipments, as Security Money in the shape of an Account Payee Demand Draft/ Bank Guarantee/FDR from any of the Commercial Bank in an acceptable form in favour of Secretary NCERT, payable at New Delhi before the supply order placed to the firm. Security Money shall bear no interest. Security Money should be valid for a period of 60 days beyond the completion of all contractual obligations by the supplier including Warranty/Guarantee period etc.

17. In case, the firm does not complete the supply within the delivery period, liquidated damage charges will be charged @ 0.5% (half percent) of total cost per week (07 days) of the item, which may be charged maximum upto the limit of 10%. Besides, action will be initiated to blacklist the firm and forfeiture of its Performance Security Money.

18. The price must be quoted as per proforma price schedule **Annexure "A".** Nothing over and above the quoted price would be payable to the successful bidder. The Tenderer must quote the price both in words as well as in figures. Any over writing/cutting etc render the tender
invalid. The option in the rates will not be entertained and the tender will be rejected straightway.

18. In case successful bidder fails to deposit the Performance Security Money within 07 days from the date of receipt of letter, the E.M.D. of the firm will be forfeited in favour of department and action will be initiated to blacklist the firm.

19. The Bid shall remain valid for six calendar months from the date of opening of the tender.

20. The rates will be F.O.R. at NCERT New Delhi-110016.

21. In case the firm fails to supply the item within stipulated delivery period, the item will be procured from the open market and the difference of cost, if any, will be recovered from the Performance Security Money or pending bills of the defaulting firm as the case may be, by calling explanation after issuing notice.

22. The quantity of the items mentioned in the tender notice can be increased or decreased, at any stage till the delivery of consignment is completed.

23. After examination of the technical bid and price bid, the purchase committee will have discretion to award the contract to more than one firm, if their L-1 rates are same.

24. The payment will be made after receipt/final acceptance of goods in good condition as per prescribed specification. **No advance payment will be made. Under no circumstances, sub-standard material will be accepted.**

25. The payment will be made depending upon the availability/release of funds by the Govt. and the agencies/contractors shall have no claim in case of delayed payment and no interest will be paid for the delayed payment.

26. The Purchase Committee reserves the right to relax any terms and condition in the govt./Council interest with the approval of Competent Authority.

27. All disputes are subject to the jurisdiction of the Courts in the N.C.T. of Delhi.

28. The Purchase Committee reserves the right to reject any tender or all tenders without assigning any reasons thereof.

29. The legible scanned copy of proper filled "Tender Acceptance Letter" **(Annexure-C)** duly signed & stamped by the bidder should be attached with the technical bid.

30. All the firms participating in the Tender must attach a list of their owners/ partners etc. and a Certificate to the effect that the firm is neither blacklisted by any Govt. Department nor any Criminal Case is registered against the firm or its owner or partners anywhere in India be attached with technical bid.

31. The tender will be rejected straightway without assigning any reasons if the firm involves in any criminal cases, declared black listed by any Govt./Semi govt. department/agencies etc.

32. In case of any differences, the firm can be called for negotiation to patch up the differences on table prior to approaching court.

33. In case of violation of any clause of contract/agreement deed, the explanation of the firm can be called by issuing show cause notice, if the reply is not found satisfactory. Security money can be forfeited as well as action for blacklisting can also be taken prior to taking any legal action.

34. As per the Compulsory Enlistment Scheme of the Department of Expenditure, Ministry of Finance, it is compulsory for Indian Agents, who desire to quote directly on behalf of their
foreign principals, to get themselves enlisted with the Central Purchase Organization (ie. DGS&D).

35. Tenderer(s) shall indicate complete specifications and all features of the **procurement of 25 Nos. Aquaguard, 24 Nos. Voltage Stabilisers and one number water cooler of 150 Litre capacity**. The legible scanned copy of technical specifications alongwith literature/brochures of quoted product must attach with the technical bid by the bidder.

36. All the bidders whose technical bid is declared ualified by the Purchase Committee will demonstrate their product before the Technical Evaluation Committee for assessing its suitability/compatibility as per tender"s Technical Specifications within short notice.

37. The purchase committee, in order to satisfy itself can order on the spot enquiry to verify the soundness & capability of the item and any other information given by the tendering firms.

38. The tendering firm will also submit an **undertaking** that the product offered by them is as per technical specifications of the tender.

39. **The tenderer(s) shall submit an undertaking mentioning therein the period of guarantee/warranty of the items in question for a period of at least 12 (Twelve) months from the date of final acceptance.**

40. If the supplier firm fails to repair or replace the defective parts/item of the Wireless Set free of cost, within one week, during guarantee/warranty period, the user will be free to get repair the same from the market and its cost will be adjusted from the pending bills/security deposit of the firm.
41. The firm will have to submit a scanned copy of PAN card of the firm (no individual PAN card will be considered by the NCERT). However, if the firm is proprietorship the proper evidence – the firm should be registered with Govt. agency in this regard ard is also to be enclosed with the technical bid.

42. ITR of the firm only for the last financial year 2015-16 to be enclosed with the technical bid (no individual PAN card will be considered by the NCERT).

43. Annual turn for the last financial year 2015-16 over of Rs.5.00 Lakh duly certified by Charted Accountant.

44. Experience certificate for the last five years in supply of above mentioned items.

45. In case of authorised dealer, latest scanned copy of the same may be enclosed.

NOTE :-

(A) THE SELF ATTESTED & STAMPED SCANNED COPIES OF FOLLOWING DOCUMENTS REQUIRED TO BE ATTACHED WITH TECHNICAL BID:-

1. The Demand draft of **Rs.500/-** as Application Fee of Tender cost.
2. E.M.D. in favour of Secretary NCERT payable at New Delhi amounting **Rs.15,000/-** .
3. Certificate regarding registration with DGS&D/NSIC/MSME, if claim EMD exemption .
4. Sale Tax/VAT Registration Certificate.
5. Copy of latest Sales Tax/VAT deposit receipt.
6. Technical specifications alongwith literature/brochure of the quoted product.
7. Tender Acceptance Letter **(Annexure-C).**
8. List of owners/partners/directors etc.
9. Certificate for non-blacklisting of firm and non-registration of criminal case.
10. Undertaking that the product offered by them is as per technical specifications of the tender.
11. Undertaking for comprehensive warranty/guarantee for the period.
12. Scanned copy of PAN card (in name of firm).
13. Scanned copy of ITR for the last three year of the firm.
14. Scanned copy of ATR for last three year of the firm.
15. Experience certificate of last three year.
16. Scanned copy of authorised dealer certificate.

(B) PRICE BID :- The price schedule will be filled in Excel Sheet provided with the tender document.

PRICE BID shall contain price only and no other documents shall be attached with the Price bid.

The financial bids shall be filled on-line as per proforma available at Central Public Procurement Portal e-tender system website https://eprocure.gov.in/eprocure/app. The offline financial bids will not be accepted.

The option in the rates will not be entertained.

Sr. Stores Officer
S&S Section, NCERT

SIGN. OF TENDERER:_____
NAME IN BLOCK LETTERS:_____
FULL ADDRESS : _____

ANNEXURE – "A"

PROFORMA FOR PRICE SCHEDULE

(Enclose with commercial bid)

TENDER FOR THE PURCHASE OF 26 NOS AQUAGUARD 24 NOS. VOLTAGE STABILISERS AND ONE NUMBER WATER COOLER AGAINST TENDER NO. 3-22/2016-17/S&S

Date of opening..... Time .....Hrs.

We _____ hereby certify that we are established manufacturers/authorized representatives of M/s _____ with factories at _____ which are fitted with modern equipment and where production methods, quality control and testing of all materials manufactured or used by us are open to inspection by the representative of the purchaser. We hereby offer to supply the following items at the prices indicated below:

S. N	Description of items/works	Qty	Unit price	Total price including Sales Tax/VAT
1.	**Aquaguard manufactured by Eureka Forbes Ltd, Model Reviva UV+ Additional Pre-filter.** 1. Advanced 4th stage technology, 08 Litre storage tank, Unique e-boiling, intelligence purity sensor, smart auto fill, and mineral water guard. 2. This model of aquaguard will purity The continuously till water cooler storage tank is filled + its own 08 litre tank is filled and also stop functioning after filling of water cooler storage tank and its own 08 litre tank. 3. Whenever, there is no inlet water supply it will store functioning Automatically. 4. Filtering capacity should be 60 litre per hour. 5. One year warranty. Comprehensive AMC is available on payment basis after expiry of warranty.	26 Nos.		
2.	**Voltage stabilisers** Blue bird 4 KVA, 3 step (140-280 Volt with TDR)	24 Nos.		
3.	**Water cooler** 1. Model Sidwal Model SS:150/150, 1500 Watts **OR** 2. Model Blue star SDL x 15150(SS) **OR** 3. Voltas FSS 150/150 **OR** 4. Usha of SS – 150/150.	01 No.		

ANNEXURE – C

TENDER ACCEPTANCE LETTER (To be given on Company Letter Head)

(Enclose with Technical Bid)

Date: _____

To,

The Senior Stores Officer
S&S Section, Workshop Building
NCERT, Sri Aurobindo Marg New Delhi – 110016

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: F.3-22/2016-17/S&S

Name of Tender / Work: -

TENDER FOR PURCHASE OF 26 NOS. COMMERCIAL AQUAGUARD, 24 NOS. VOLTAGE STABILISERS AND ONE WATER COOLER OF NCERT

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned Tender/Work" from the web site(s) namely: _____ _____ _____ as per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

ANNEXURE-D

INSTRUCTIONS FOR ONLINE BID SUBMISSION

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: http://eprocure.gov.in). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
More information useful for submitting online bids on the CPP Portal may be obtained at: https://eprocure.gov.in/eprocure/app.

REGISTRATION

i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal: https://eprocure.gov.in/eprocure/app by clicking on the link "Click **here to Enroll**" on the CPP Portal is free of charge.

ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

iii) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

iv) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.

v) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC"s to others which may lead to misuse.

vi) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

i) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.

ii) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective "My Tenders" folder.
This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

iii) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

i) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

ii) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

iii) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.

iv) To avoid the time and effort required in uploading the same set of standard documents which are
required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders.
Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

i) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

ii) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

iii) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.

iv) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the Tender Processing Section, latest by the last date of bid submission. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

v) A standard Price Schedule provided with tender document (excel sheet) format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the Price Schedule provided with tender document (excel sheet) file, open it and complete the while coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the Price Schedule provided with tender document (excel sheet) file is found to be modified by the bidder, the bid will be rejected.

vi) The serve time (which is displayed on the bidders" dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

vii) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.

viii) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

ix) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

x) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232

Signature Not Verified

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F.3-22/2016-17/S&S
(S&S Section)

Dated: 20/02/2017

Sub: **Publication of Tender Notice for the purchase of 26 Nos. Commercial Aquaguard, 24 Nos. Voltage Stabilisers and one Water cooler of NCERT.**

Please find enclosed herewith the copy of e-tender notice/document for inviting the on-line-tender for the **purchase of 26 Nos. Commercial Aquaguard, 24 Nos. Voltage Stabilisers and one Water cooler** for the use in NCERT with the request to published the e-tender notice in the two Newspaper (one English Hindustan Times and one/two Hindi Newspaper) immediately, as the said e-tender notice/document has already been uploaded on the NIC portal for the same. The copy of approval of Secretary, NCERT in this regard is being enclosed for kind perusal please.

This issue with the approval of Competent Authority.

(J.P.Bhulania)
Sr.Stores Officer

PRO, NCERT
New Delhi

Copy to:-

1. Head, DICTD, CIET with the request to kindly issue necessary instructions to the concerned officer to upload the e-tender notice/documents on the Website of NCERT immediately
2. DS(C&W) for information
3. PS to Secretary for information
4. Guard file.